



**Special Selectboard Meeting Minutes**  
**April 3, 2024**

Present: Stephen Finneron, Chairman  
Jim Haff  
Chris Karr

Michael Ramsey, Town Manager

1. Call to Order
2. Approval of the Agenda
3. Approval of the Minutes
4. Selectboard Member Feedback and Concerns
5. Open Public Comment
6. Golf Course Water Treatment System Purchase (Update)
7. Grants in Aid Participation Letter
8. Road & Bridge Standards
9. VTRANS Annual Financial Report
10. VT Alerts Adoption Letter
11. Vermont 100 on 100 Relay (August 12th)
12. Contracted Mowing Schedule
13. Recruitment and Retainage for Police
14. Open Public Comment
15. Other Business
16. Executive Session
17. Adjourn



**1. Call to Order**

The Meeting was called to order at 4:30pm.

**2. Approval of the Agenda**

A motion to approve the Agenda as presented. It was unanimously approved.

**3. Approval of the Minutes**

SB Haff made a motion to approve the Mar. 25, 2024 Selectboard Meeting Minutes. It was unanimously approved.

**4. Selectboard Member Feedback and Concerns**

There was none.

**5. Open Public Comment**

There was none.

**6. Golf Course Water Treatment System Purchase (Update)**

TM Ramsey stated he was able to negotiate the cost of the original bid to below \$25,000 dollars. As a result, he authorized the purchase of the water treatment system. (Audio was unclear here)

**7. Grants in Aid Participation Letter**

Abby Sherman, Public Works Director, stated the State announced it was accepting participation letters for Grants in Aid for FY25. The Town is eligible for \$12,200 for municipal general road permits including ensuring culverts are in compliance. SB Haff made a motion for the Public Works Director to move forward with the Town's Grants in Aid participation letter. It was unanimously approved.

**8. Road & Bridge Standards**

Sherman discussed the Selectboard's role in certifying that the Town is compliant with State Road and Bridge standards. These standards ensure the Town is eligible for FEMA funding in emergency situations. SB Haff made a motion for all Selectboard members and the Public Works Director to sign the Road & Bridge Standards document certifying the Town's compliance to road and bridge standards. It was unanimously approved.

**9. VTRANS Annual Financial Report**

Sherman reviewed the VTRANS Annual Financial Report. The first section on estimated funds for Class 2 and 3 highways was completed by VTRANS. The remainder of the Financial Report came from the approved Town FY25 budget. This report makes the



Town eligible for state funding should there be an emergency event with costs over \$75,000 that is not a federally declared disaster. SB Haff made a motion for the Selectboard and the Public Works Director to sign the VTRANS Annual Financial Report. It was unanimously approved.

**10. VT Alerts Adoption Letter**

TM Ramsey and Sherman discussed the purpose and implementation of VT Alerts in the Town. A VT Alert may be sent out in instances of road closures, flooding, etc. The Town Manager, the Interim Fire Chief, the Police Chief, and the Public Works Director are the only authorized Town personnel to send out VT Alerts. These alerts can be received via a cellphone. SB Haff made a motion for CH Finneron to sign the VT Alerts Adoption letter naming the Town Manger, the interim Fire Chief, the Police Chief, and the Public Works Director as the authorized personnel to send out alerts. It was unanimously approved.

**11. Vermont 100 on 100 Relay (August 12th)**

SB Haff made a motion to allow the Vermont 100 on 100 Relay use to the Town roads as they have used in the past. It was unanimously approved.

**12. Contracted Mowing Schedule**

This discussion was tabled to Executive Session.

**13. Recruitment and Retainage for Police**

This discussion was tabled to Executive Session.

**14. Open Public Comment**

There was none.

**15. Other Business**

There was none.

**16. Executive Session**

The Selectboard entered Executive Session for Contracted Mowing Schedule and Recruitment and Retainage for Police at 4:46pm.

**17. Adjourn**

The Meeting was adjourned at (time?).