



Selectboard Meeting Minutes
January 27, 2025

Present:

Jim Haff
Chris Karr
Robert Hecker

Tom Yennerell Interim Town Manager

1. Call to Order
2. Approval of the Agenda
3. Approval of the Minutes
4. Board of Liquor Control
5. Planning Commission Vacancies
6. Emergency Department Monthly Reports - November and December
 - a. Fire Department
 - b. Police Department
7. Department Financial Reports
 - a. Treasurer's Report
 - b. General Fund Comparative Report
 - c. Green Mountain National Golf Course Comparative Report
 - d. Public Works Report
8. Sign - Change in Authorization Representative Forms
9. Sign - Certificate of Highway Mileage
10. Sign - Annual Town Meeting Warning
11. Selectboard Member Comments or Concerns
12. Open Public Comment
13. Executive Session
14. Adjourn

1. Call to Order

The Meeting was called to order at 6:31pm.

2. Approval of the Agenda

The Selectboard reviewed the Agenda. SB Haff made a motion to approve the Agenda as presented. SB Hecker and SB Karr seconded the motion. The motion was unanimously passed.

3. Approval of the Minutes

- The Selectboard reviewed the Town Meeting Minutes for December 23, 2024. SB Haff made a motion to approve the Town Meeting Minutes for December 23, 2024. SB Karr and SB Hecker seconded the motion. The motion was unanimously approved.
- The Selectboard reviewed the Town Meeting Minutes for January 6, 2025. SB Haff made a motion to approve the Town Meeting Minutes for January 6, 2025. SB Hecker seconded the motion. The motion was unanimously approved.
- The Selectboard reviewed the Special Town Meeting Minutes for January 8, 2025. SB Haff made a motion to approve the Special Town Meeting Minutes for January 8, 2025. SB Karr and SB Hecker seconded the motion. The motion was unanimously approved.
- The Selectboard reviewed the Special Town Meeting Minutes for January 10, 2025. SB Haff made a motion to approve the Special Town Meeting Minutes for January 10, 2025. SB Karr and SB Hecker seconded the motion. The motion was unanimously approved.
- The Selectboard reviewed the Special Town Meeting Minutes for January 13, 2025. SB Haff made a motion to approve the Special Town Meeting Minutes for January 13, 2025. SB Karr and SB Hecker seconded the motion. The motion was unanimously approved.
- The Selectboard reviewed the Special Town Meeting Minutes for January 15, 2025. SB Haff made a motion to approve the Special Town Meeting Minutes for January 15, 2025. SB Karr and SB Hecker seconded the motion. The motion was unanimously approved.

4. Board of Liquor Control

- Peggy Neisner, Town Clerk, presented three Special Events Permits to the Selectboard. Neisner only informed the Selectboard of these permits as they do not require Selectboard approval. They included:
 - i. Darkside request for a Special Events Permit on February 2nd, 2025 for Split Stills.
 - ii. Ski Vermont Specialty Food Day Tour's 7th Annual Event being held on March 7th 8th at the Killington K1 Lodge Deck and the Pico Main Base.

- The Selectboard discussed Snowed Inn's request for a 1st class license renewal. SB Haff made a motion for the Town Clerk to move forward with Snowed Inn's renewal for a 1st class liquor license. SB Hecker seconded the motion. SB Karr abstained from the motion. The motion passed.
- The Selectboard discussed Base Camp Bike and Ski's request for a 2nd class license renewal. SB Haff made a motion for the Town Clerk to move forward with Base Camp Bike and Ski's renewal for a 2nd class liquor license. SB Hecker seconded the motion. SB Karr abstained from the motion. The motion passed.
- The Selectboard discussed Vermont Craft at the Mountain Green Resort's request for a new 2nd class license. They currently have a 1st and 3rd class liquor license. SB Haff made a motion for the Town Clerk to move forward with Vermont Craft's request for a new 2nd class liquor license. SB Hecker seconded the motion. SB Karr abstained from the motion. The motion passed but the Town and Vermont Craft may need to consider additional parking for zoning reasons.

5. Planning Commission Vacancies

- Lisa Davis Lewis, Town Planner, informed the Selectboard that the Planning Commission had three upcoming vacancies. The Planning Commission should have 5 members and 1 alternate member however, there were only 4 members and 1 alternate member at the time of the Meeting. Guy Keefe (current member) and Dave McComb's (current alternate member) terms expire this year and are both seeking reappointment. Ricky Bowers (past member) moved out of town before his term expired and resigned. Don Gaunt, Town Resident has expressed interest in appointment to the Planning Commission and spoke to the Selectboard.

6. Emergency Department Monthly Reports - November and December

- **Fire Department**
 - i. Fire Chief Craig Bowman presented the Emergency Department Monthly Reports for November and December 2024.
 1. In November 2024, there had been 422 calls (year to date). Highlights from this month included assisting the Plymouth Fire Department with a structure fire and assistance to multiple car crashes.
 2. In December 2024, there had been 467 calls (year to date). Highlights from this month also included another instance of assisting the Plymouth Fire Department with a structure fire and assistance to two other structure fires in Town related to small heaters.
 3. Police Chief Bowman and the Selectboard discussed issues with false alarms at the same property. The Town and Fire

Department will need to meet with the homeowner to discuss this issue.

- **Police Department**

- i. Police Chief Whit Montgomery presented the Emergency Department Monthly Reports for November and December 2024.
 - 1. In November 2024, the Town's Police Department had 225 instances with 135 cases and 90 calls. For comparison, in November 2023, there was 180 instances with 144 cases and 137 calls.
 - 2. In December 2024, the Town's Police Department had 293 instances with 162 cases and 131 calls. For comparison, in December 2023, there were 328 instances with 182 cases and 146 calls.
- ii. In 2024, there were a total of 2,462 instances with 1,312 cases, and 1,516 calls. This represents a 25.6% increase from 2023 to 2024.
- iii. Police Chief Montgomery reviewed a KSOR call out regarding a lost hiker who was off trail and stuck in a significant amount of snow. KSOR received assistance from the Killington Resort and their Grooming Fleet who helped transport KSOR members up the mountain. The individual was located and rescued.
- iv. The Town Police Department will now provide civil fingerprinting for a \$25 charge to the public.

7. Department Financial Reports

- **Treasurer's Report**

- i. The Selectboard reviewed the Treasurer's Report and heard from **Monika Legayada**, Town Treasurer, for more details on the report. In December 2024, there was \$5.6 million in the Town's checking account with \$4.2 in Restricted Funds. The Selectboard reviewed the upcoming tax payments due to the Town on February 15th, 2025 and an upcoming \$8.3 million dollar payment due from the Town on June 1st, 2025.
- ii. SB Haff made a motion to approve the Treasurer's Report for November and December 2024. SB Karr and SB Hecker seconded the motion. The motion was unanimously approved.
- iii. SB Haff made a motion to accept the Restricted Funds for November and December 2024. SB Karr and SB Hecker seconded the motion. The motion was unanimously approved.

- **General Fund Comparative Report**

- i. In FY24, the General Fund accumulated \$17,710,000 in revenue representing a \$4 million increase. This is likely due to the increased property taxes.
- ii. SB Haff made a motion to approve the FY24 General Fund Comparative Report. SB Karr and SB Hecker seconded the motion. The motion was unanimously approved.

- **Green Mountain National Golf Course Comparative Report**

- i. The Selectboard reviewed the Green Mountain National Golf Course Comparative Report which showed a \$917,852 total revenue for the Pro Shop and \$1,098,000 revenue for the Restaurant. Overall, capital expenses are down and GMNGC's golf cart lease is complete.
 - ii. Legayada stated that \$70,000 in funds were moved to the Pro Shop account from the Restaurant account in order to take advantage of interest accrual.
 - iii. SB Haff made a motion to approve the Green Mountain National Golf Course Comparative Report. SB Karr and SB Hecker seconded the motion. The motion was unanimously approved.
- **Public Works Report**
 - i. The Selectboard reviewed the Public Works Report which highlighted flood recovery, relevant trainings Town staff attended, and the TIF District Contracts 1, 2, and 3, which are on target for completion in Fall 2025. The report also highlighted Contracts 5, 6a, and 7, plans which were received for review by Town staff. Permits and bid documents will be prepared for Contracts 5, 6a, and 7, assuming the bond passes. The connections sheets for the construction of Contracts 5, 6a, and 7 will be uploaded as soon as they are received from the engineer. The Selectboard will review them for adoption during the next Selectboard meeting. Before the Town can apply for a Master Permit for connection of system usage., they will provide A&R with a list of proposed connections and a draft form of an engineer certification of connections for the system.

8. Sign - Change in Authorization Representative Forms

- The Selectboard was informed that Abbie Sherman, Public Works Director, and Mary Ellen Keenan-Haff, Finance Director, needed to be added as Authorized Representatives for SRF articles 554-3 and 459-2.
- SB Haff made a motion for both Abbie Sherman and Mary Ellen Keenan-Haff to be added as Authorized Representative for SRF articles 554-3 and 459-2. SB Karr and SB Hecker seconded the motion. The motion was unanimously approved.

9. Sign - Certificate of Highway Mileage

- The Selectboard reviewed the Certificate of Highway Mileage. There was no change from last year. The total highway mileage was 54.989 miles including 7.68 Class 2 miles, 34.73 Class 3 miles, 8.67 Class 4 miles, and 12.79 State Highway miles.
- SB Haff made a motion for the Selectboard to approve the Certificate of Highway Mileage. SB Karr and SB Hecker seconded the motion. The motion was unanimously passed.

10. Sign - Annual Town Meeting Warning

- The Selectboard reviewed each article that would be presented during the Annual Town Meeting and would be available to vote on during the upcoming March elections.

- SB Haff made a motion to approve the Annual Town Meeting Warning to be held on March 3, 2025 for the Annual Town Meeting by Australian Ballot on March 4, 2025. SB Karr and SB Hecker seconded the motion. The motion was unanimously approved.

11. Selectboard Member Comments or Concerns

- There was none.

12. Open Public Comment

- A reminder was provided that dog license renewals are due by April 1, 2025. The State of Vermont increased the fee which is now \$11 for a neutered or spayed dog and \$15 for an unneutered or unspayed dog.
- Patrick Cushing reported that, after an investigation into the Town Cemetery's budget, there were no additional funds due to the Cemetery by the Town. Instead, there had been an issue with the Town's fiscal year and the Cemetery's Fiscal Year as well as the Cemetery receiving the funding at different times. Cushing thanked Keenan-Haff, Finance Director, and Legayda, Town Treasurer, for their investigation into the issue.

13. Executive Session

- The Selectboard entered into Executive Session at 7:41 pm to discuss contracts for Town Manager. They exited at 8:53 pm. No action was taken.

14. Adjourn

The Meeting was adjourned at 8:54 pm.