



Selectboard Meeting Minutes DRAFT
September 09, 2024

Present:

Jim Haff
Chris Karr
Robert Hecker

1. Call to Order
2. Approval of the Agenda
3. Approval of the Minutes
4. Board of Liquor Control
5. Center for Tech and Civic Life Nonpartisan 2024 Rural and Nonmetro Election Infrastructure Grant
6. Public Works
 - a. Surface Gravel Quotes - Review and Award
 - b. Winterberry Lane Update
7. Planning Commission
 - a. Selectboard Approval - Letter to VTrans regarding RAISE Grant Involvement
8. Selectboard Member Feedback and Concerns
9. Other Business
10. Executive Session (Personnel)
11. Adjourn

1. Call to Order

The Meeting was called to order at 6:32pm.

2. Approval of the Agenda

SB Haff made a motion to approve the Agenda as may be amended. SB Hecker and SB Karr seconded the motion. The motion was unanimously passed.

3. Approval of the Minutes

- The Selectboard tabled the approval of the August 26 Selectboard Meeting Minutes.

4. Board of Liquor Control

- Peggy Neisner, Assistant Town Clerk, presented the North Star Cafe's renewal request for a 1st and 3rd class liquor license. The Selectboard made a motion for the Town Clerk to move forward with the North Star Cafe's request for a renewal of their 1st and 3rd class liquor licenses. The motion was unanimously approved.

5. Center for Tech and Civic Life Nonpartisan 2024 Rural and Nonmetro Election Infrastructure Grant

Lucrecia Wonsor, Town Clerk, discussed the Center for Tech and Civic Life Nonpartisan 2024 Rural and Nonmetro Election Infrastructure Grant which is a one-time grant allowing Town Clerks and Election Offices additional funds for items beyond regular election budget items, particularly in regard to security. The grant is up to \$5,000 dollars and is only available from July 31 to December 31, 2024. SB Haff made a motion for the Town Clerk to move forward with the spending of the grant. SB Karr and SB Hecker seconded the motion. The motion was unanimously passed.

6. Public Works

- **Surface Gravel Quote - Review and Award**

Abbie Sherman, Public Works Director, sent out a request for quotes on surface gravel to address various road around towns. Sherman reviewed the received quotes with the Selectboard. SB Haff made a motion to accept Florence Crushed Stone as the gravel supplier for the 2025 surface gravel proposal. SB Karr and SB Hecker seconded the motion. The motion was unanimously approved.

- **Winterberry Lane Update**

Sherman discussed how the Town would move forward with Winterberry Lane, the condition of the road, and which funds would be used for repairs. The Public Works Director does not need permission from the Selectboard or a notice to the residents on the road.

7. Planning Commission

o Selectboard Approval - Letter to VTrans regarding RAISE Grant Involvement

Lisa Davis Lewis requested the Selectboard's Approval of a letter to VTrans regarding their potential involvement in the Town's RAISE Grant. The Town secured a RAISE Grant for \$25 million dollars. There is a potential to involve VTrans in the RAISE Grant so the Town would work through VTrans instead of directly with the federal government. Davise Lewis, a representative from the Federal Highway Department, and SB Haff met with the Head of the Municipal Assistance Program at VTrans to discuss this possibility. Davis Lewis believes that the Town would be best served to work through VTrans as this is a large complex construction project and VTrans' expertise would be beneficial. Additionally, as this is a reimbursement program, if the Town works through VTrans, the reimbursement would be processed in Montpelier, VT versus Washington DC allowing for a faster reimbursement process. The Town's Planning Commission has unanimously endorsed this partnership. SB Haff made a motion for the Selectboard to approve the letter to VTrans regarding their involvement in the Town's RAISE Grant and for the Selectboard Chair to sign. SB Hecker and SB Karr seconded the motion. The motion was unanimously passed.

8. Selectboard Member Feedback and Concerns

The Selectboard requested that if members participating in the Selectboard Meetings have materials they would like to discuss to first visit the Town Hall and speak with the appropriate Town employee first. Additionally, if there is any material or document, they would like to review with the Selectboard to send it to the Selectboard first so they are able to view the material or document ahead of time.

9. Executive Session (Personnel)

The Selectedboard entered into Executive Session at 7:17 for Personnel. The Selectboard will be speaking with the interim Town Manager on how they will approach hiring a new Town Manager. The Selectboard exited at 8:10. No action was taken.

10. Adjourn

The Meeting was adjourned at 8:10 pm.