



Selectboard Meeting Minutes Draft
December 11, 2023

Present :

Jim Haff
Chris Karr

Michael Ramsey, Town Manager

1. Call to Order
2. Approval of the Agenda
3. Approval of Meeting Minutes
4. Selectboard Member Feedback and Concerns
5. Open Public Comment
6. Resolution to submit VOREC Grant
7. TAX Appointment (Rob Hecker)
8. Great Life Golf Budget and Contract Review (Guest: Great Life Golf)
9. Plowing Contract for Post Office
10. Fiscal Year 2025 Budget Review
11. Manager's Report
12. Citizen Input
13. Other Business
14. Executive Session
15. Adjourn

1. Call to Order

The Meeting was called to order at 6:30pm.

2. Approval of the Agenda

The Selectboard requested to table Board of Liquor Control as CH Finneron was absent from this Meeting and SB Karr is unable to vote. A motion was made to approve the Agenda as amended. It was unanimously approved.

3. Approval of Meeting Minutes

SB Haff made a motion to approve the Selectboard Meeting Minutes of November 27th, 2023. It was unanimously approved.

4. Selectboard Member Feedback and Concerns

There was none.

5. Open Public Comment

There was none.

6. Resolution to submit VOREC Grant

TM Ramsey stated the Town would like to submit a VOREC grant for trail work to create stream crossings. A resolution to submit the grant was needed from the Selectboard as well as an 80% match. SB Haff made a motion to approve the resolution to submit the VOREC Grant. It was unanimously approved.

7. TAC Appointment (Rob Hecker)

Rob Hecker was put up for appointment to the Traffic Advisory Committee (TAC). SB Haff made a motion to appoint Rob Hecker to TAC. It was unanimously approved.

8. Great Life Golf Budget and Contract Review (Guest: Great Life Golf)

Great Life Golf presented their budget and contract review for FY25. The preliminary total revenue for FY23 is \$1.41 million. They expect \$1.43 million in total revenue for this upcoming fiscal year. There is \$195,195 in their Restricted Capital Funds.

9. Plowing Contract for Post Office

The Town has purchased a building for the new location of the Town Hall which it rents a portion to the Post Office. As it is a federal agency, the Town will need to have the parking lot plowed by 5am during snowstorms. As the Town Road Crew also needs to plow the rest of the Town by 5am during snowstorms, the Town will hire a private contractor to plow the parking lot and shovel the sidewalks. The Town considered a contractor that will charge \$125 dollars for plowing services. TM Ramsey will confirm if this includes sanding/salting,

shoveling the sidewalks, and whether the contractor has insurance. No approval is needed from the Selectboard.

10. Fiscal Year 2025 Budget Review

- TM Ramsey reviewed the Fiscal Year 2025 Budget. As stated during the previous meeting, the Bookkeeping and Secretarial budget was reduced by at least \$53,100 as the Town removed a staff position. A 3% wage increase was proposed across all departments.
- Emily Hudson, Town Recreation Department Director, reviewed changes made to the Recreation Department's budget.
- TM Ramsey also reviewed a few other changes including the increase in budget for waste disposal, a new PPE budget of \$15,600 dollars for the Fire Department, and a new Public Works Director who will begin on Jan. 1, 2024.

11. Manager's Report

TM Ramsey reviewed the Town Manager's Report which is available by clicking this [hyperlink](#).

12. Citizen Input

There was none

13. Other Business

- There were 12 liquor licenses that the Selectboard was unable to review at this Meeting. SB Haff will schedule a time during work hours with CH Finneron to review these requests.
- The next Selectboard Meeting will be Tuesday, Jan. 9, 2024.

14. Executive Session

The Selectboard entered Executive Session at 7:55pm with Great Life Golf for contracts. They exited at (unknown time). No action was taken.

15. Adjourn

The Meeting was called to adjournment at (unknown time).