



## Selectboard Meeting Minutes

November 13<sup>th</sup>, 2023

Present: Stephen Finneron, Chairman  
Jim Haff  
Chris Karr

Michael Ramsey, Town Manager

1. Call to Order
2. Approval of the Agenda
3. Approval of Meeting Minutes
4. Selectboard Member Feedback and Concerns
5. Open Public Comment
6. Board of Liquor Control
7. Chamber of Economic Development for the Rutland Region's Annual Visit (Guest: Lyle Jepson)
8. Rutland Emergency Management Committee Member Appointment
9. Driveway Permit Amendments & East Mountain Road Speed Limit Reduction
10. Errors & Omissions
11. VHB Engineer's Change Order
12. Capital Purchases (Guest: Ricky Bowen, Road Foreman)
13. Fiscal Year 2025 Budget Review
14. Electronic Message Content on Welcome Sign
15. Manager's Report
16. Citizen Input
17. Other Business
18. Executive Session
  - a. Employee Leave Accrual
19. Adjourn

## **1. Call to Order**

The Meeting was called to order at 6:30pm.

## **2. Approval of the Agenda**

TM Ramsey requested Art. 10 (Errors & Omissions) be replaced with a discussion on ERUs. A motion was made to approve the Agenda as amended. It was unanimously approved.

## **3. Approval of Meeting Minutes**

- SB Haff made a motion to approve the Selectboard Meeting Minutes of October 23<sup>rd</sup>, 2023. It was unanimously approved.
- SB Haff made a motion to approve the Special Selectboard Meeting Minutes of October 23<sup>rd</sup>, 2023. It was unanimously approved.
- SB Haff made a motion to approve the Special Selectboard Meeting Minutes of October 30<sup>th</sup>, 2023. It was unanimously approved.
- SB Haff made a motion to approve the Selectboard Meeting Minutes of November 6<sup>th</sup>, 2023. It was unanimously approved.

## **4. Selectboard Member Feedback and Concerns**

- SB Haff stated that Andrew McKenna resigned from his position with the Recreation Commissions. The Selectboard thanked McKenna for all his years of service. Tiffany Hecker was appointed and approved for the vacant position.
- CH Finneron asked when the trees towards the bottom of the Killington Road would be removed. The Selectboard stated this would start Monday, November 20<sup>th</sup>.
- The Selectboard reviewed some feedback for the electric sign at the bottom of the Killington Road. The feedback included slowing down the scrolling speed, using different colors, and reducing the number of words. The Selectboard has taken this feedback into consideration and will be using it.

## **5. Open Public Comment**

Town residents voiced their questions and concerns about the new electric sign at the bottom of the Killington Road.

## **6. Board of Liquor Control**

- Peggy Neisner, Assistant Town Clerk reviewed new requests and renewals for liquor licenses. SB Karr abstained from voting.
- Neisner presented the Grey Bonnet Inn's renewal request for an outside consumption permit. SB Haff made a motion for the Town Clerk to move forward with Grey Bonnet Inn's request for an outside consumption permit. It was unanimously approved.
- Neisner presented the North Star Café's renewal request for a 1<sup>st</sup> and 3<sup>rd</sup> class liquor license. SB Haff made a motion for the Town Clerk to move forward with the North Star Café's request for a 1<sup>st</sup> and 3<sup>rd</sup> class liquor license. It was unanimously approved.

- Neisner presented Free Rider LLC's new request for a 1<sup>st</sup> and 3<sup>rd</sup> class liquor license. SB Haff made a motion for the Town Clerk to move forward with Free Rider LLC's request for a 1<sup>st</sup> and 3<sup>rd</sup> class liquor license. It was unanimously approved.

**7. Chamber of Economic Development for the Rutland Region's Annual Visit (Guest: Lyle Jepson)**

Lyle Jepson conducted CEDRR's annual visit to talk about their activities. Jepson revisited statistics from their marketing and promotions to encourage people to move to Rutland County. These efforts are possible by town and municipal donations. Last year, the Town donated \$5,000 dollars. A motion was made to approve a \$6,000 dollar donation to CEDRR. It was unanimously approved.

**8. Rutland Emergency Management Committee Member Appointment**

TM Ramsey requested the Selectboard appoint him and the Fire Chief as members of the Rutland Emergency Management Committee. A motion was made to appoint TM Ramsey and the Fire Chief Paul Ginther as members of the Rutland Emergency Management Committee. It was unanimously approved.

**9. Driveway Permit Amendments & East Mountain Road Speed Limit Reduction**

- TM Ramsey presented a copy of the Driveway Permit Amendments. More information will be required of the property owner, applications will be approved by Fire Chief and Foreman, and a post-construction review must be done by the Foreman or the Public Works Director.
- CH Finneron made a motion to approve the Driveway Permit application fee at \$125 dollars with a recording fee of \$15 dollars per page. It was unanimously approved.
- TM Ramsey spoke on the East Mountain Road Speed Limit. A motion was made to raise the speed limit on East Mountain Road from 25mph to 30mph. It was unanimously approved.

**10. ERU Discussion**

Killington resident Andrew Guida has two ERUs on a property at Anthony Way. Guida requested to give one of the ERUs to Ore Investments (spelling?) located across from his property. A motion was made to approve the transfer of one ERU from Andrew Guida to Ore Investments (spelling?). It was unanimously approved.

**11. VHB Engineer's Change Order**

There was a request for an amendment of \$49,680 dollars which included services that VHB was not providing before including on-site instruction inspection services. SB Haff made a motion to approve the amendment which will be paid out of the TIF funds. It was unanimously approved.

## **12. Capital Purchases (Guest: Ricky Bowen, Road Foreman)**

Ricky Bowen, Road Foreman, discussed the purchase of a new truck and grater with the Selectboard. The grater was still operational but is 14 years old and it may start failing soon. The re-sale trade value would be better in its current condition. The Selectboard discussed the provided quotes and the Town's budget. CH Finneron made a motion to purchase a new truck and grater in June and July 2024. It was unanimously approved.

## **13. Fiscal Year 2025 Budget Review**

- TM Ramsey stated the theme of FY25's budget will be building capacity to meet the needs of the future.
- TM Ramsey presented the first draft of the FY25 Budget from each Town Department. The biggest budget changes rested in the Police Department and the Fire Department. Both Department heads presented on their budget changes and requests.

## **14. Electronic Message Content on Welcome Sign**

- The Selectboard will have to approve any message on the electronic Welcome Sign. Occasionally, Killington Resort can put up a message if it is approved by the Selectboard and if it pertains to a town-wide event such as the World Cup.
- The Public Safety building electronic sign will be used for public safety message or for emergency messages such as Amber Alerts.

## **15. Manager's Report**

TM Ramsey reviewed the Manager's Report which is available to view on the Town's website.

## **16. Citizen Input**

There was none.

## **17. Other Business**

Abby Farrington will join the Town as the Public Works Director on January 1, 2024.

## **18. Executive Session**

### **a. Employee Leave Accrual**

The Selectboard entered Executive Session at 8:23pm for Employee Leave Accrual. They exited at (unknown time). No action was taken.

## **19. Adjourn**

The Meeting was called to adjournment at (unknown time).