



## Selectboard Meeting Minutes

Tuesday, May 19, 2020

Present: Steve Finneron, Chairman  
Jim Haff  
Chuck Claffey

Chet Hagenbarth, Town Manager

Citizens via *Zoom*: 12 citizens present

### AGENDA

1. Call to Order
2. Approval of the Agenda
3. Approval of Meeting Minutes of May 5, 2020
4. Selectboard Member Concerns
5. Citizen Input
6. COVID-19 update
7. Bridge 33 Update – Route 4 bridge next to East Mountain Road
8. Planning Commission/ZBA/Development Review Board Discussion
9. GMNGC
  - a) Schedule and Events
  - b) Budget Updates
  - c) Financials
10. Town Financials – February and March 2020
  - a) Financials
  - b) Treasurers Report - April
  - c) Capital Plan Update and Contingency Planning
11. Managers' Report
12. Board of Liquor Control
13. Other Business
14. Executive Session, if necessary
15. Adjourn

1. **Call to Order**  
CH Finneron called the Meeting to order at 6:30 pm.

**2. Approval of the Agenda**

A motion to approve the Agenda as presented, UNANIMOUS.

**3. Approval of Meeting Minutes of May 5, 2020**

The Selectboard wished to reiterate Board Member Haffs' statement that Liquor Board Outside Consumption Permit extensions were a one-time, temporary approval for the Town Clerk to move forward, in light of the Covid-19 climate; and that these permits were still subject to VT DLC approval / regulations.

A motion to approve the Meeting Minutes of May 5, 2020 as amended, UNANIMOUS.

**4. Selectboard Member Concerns**

The Selectboard wished to thank full and part-time residents alike for their attention to social distancing recommendations and asked they keep it up and stay focused as the State begins to slowly relax more of their guidelines.

**5. Citizen Input**

There was no citizen input.

**6. COVID-19 update**

The Town Hall would be open to the public beginning May 27<sup>th</sup> with limited hours; 12:00 pm until 3:00 pm. TM Hagenbarth would reach out to VLCT for clarification on the use of public bathrooms and cleaning protocol.

The Sherburne Memorial Library will be starting curbside service this week. Though the building remains closed, patrons can log on to their website and access the catalog to place holds on books, with some limitations. Packaged holds are available for pick up Tuesday, Thursday and Saturday from 10:00 am until 1:00 pm. The Library wi-fi is accessible from the parking lot.

Newell, Recreation Director / After School Director had been meeting weekly with other Recreation Directors from around the State, a Member of the Agency of Commerce and Community Development and a Member of the Vermont State Parks and Recreation Department.

From these deliberations Newell advised that Camp would move forward but with very stringent guidelines. A large facility would be required, and details were being clarified. Expenses would be redirected, and Newell would provide the Selectboard with an interim budget.

The State indicated they were not increasing numbers for large groups, therefore the Towns' 4<sup>th</sup> of July Celebrations would not be possible to be held in the same vein this year as in previous years. Newell was working with the Fire Department on a different Community experience.

It is the Recreation Committees' recommendation to open the pool this summer, however a lack of guidance and specific recommendations from the State of Vermont could potentially open a number of liabilities for the town. Further research and a push from the Governors' Office for definitive guidelines were being pursued.

**7. Bridge 33 Update – Route 4 bridge next to East Mountain Road**

The State had revised their project on Bridge 33 (on Route 4, by the Skyship Gondola) and would now be installing a brand-new bridge. This would involve the East end of Mission Farm Road being closed, once work begins next spring.

**8. Planning Commission/ZBA/Development Review Board Discussion**

The goal would be to dissolve the ZBA and reconfigure as the Development Review Board which would take on the role of reviewing and approval functions leaving the Planning Commission free to focus on big picture planning and permitting.

A draft Resolution to structure these changes was presented and the Board agreed to warn and place on the Agenda for the June 2<sup>nd</sup>, 2020 Selectboard Meeting.

**9. GMNGC**

a) Schedule and Events

David Boyer, GM GMNGC advised that events and outings were possible but would require some creativity and adjustments and may look differently than it had done in the past. The Course was in great shape.

b) Budget Updates

A revised budget was presented based on the expected downturn anticipated due to the Covid-19 potential restrictions. Bowyer stated it was not fiscally viable to close the Golf Course but there would be some compromises to regulate costs. Everything was subject to change because visitor numbers were undetermined.

c) Financials

Rates were being maintained but more options had been enabled. There was discussion as to whether the roof repairs would have to wait another year.

**10. Town Financials – February and March 2020**

a) Financials

Revenues and Expenses were on target. There was an expected slight increase in delinquents and options tax revenue also down as expected. Any potential damage caused by Covid-19 would probably not be evident until mid-August.

b) Treasurers Report - April

The Treasurers Report looked promising and it was noted the Town would not be borrowing monies to pay State taxes, as we normally do this time of year.

c) Capital Plan Update and Contingency Planning

There was discussion regarding putting some capital projects on hold to maintain funds on hand to assist in maintaining operations, if necessary.

**11. Managers' Report**

Most contractors were back at work at the KPSB, implementing social distance guidelines, with an anticipated mid-September completion date.

There were no grants this year for new trails, however a small grant had been applied for to upgrade and rehab existing trails.

**12. Board of Liquor Control**

A motion that the Town Clerk move forward with a renewal application for a First, Second- and Third-Class Liquor permit(s) from B&J Ventures LLC dba Liquid Art Coffee House; was approved, UNANIMOUS.

A motion that the Town Clerk move forward with an Outside Consumption permit extension for the Garlic-G Inc dba The Garlic; from May 15 to November 15, 2020 between the hours of noon and 10:00 pm was approved UNANIMOUS.

A motion that the Town Clerk move forward with an Outside Consumption permit extension for Fire Truck Brewery LLC dba Casey's Caboose; from May 15 to November 15, 2020 between the hours of noon and 10:00 pm was approved UNANIMOUS.

The Selectboard wished to reiterate their statement that Liquor Board Outside Consumption Permit extensions were a one-time, temporary approval for the Town Clerk to move forward, in light of the Covid-19 climate; and that these permits were still subject to VT DLC approval / regulations and that they were not increasing already approved and permitted occupancy.

**13. Other Business**

There was hope that the State would increase numbers of large groups congregating to enable Thursday evening concerts at the Sherburne Memorial Library to recommence. It might involve beginning them later in the year to help coincide with their guidelines.

Infrastructure work was in process for solar paneling both at the KPSB and the Town garage.

The Board wished to reach out to Patrick Banks, Assistant State Fire Marshal - Division of Fire Safety and David Swift, Regional Engineer – ANR Department of Environmental Conservation to request informational presentations for any homeowners/residents interested.

The Board also wished to reach out to residents using the shooting range off Route 100-N to maintain the cleanliness of that area. They hoped that they would not have to contact Holly Knox of the US Forest Service or redirect Killington Officers to police the area for littering and possibly drinking violations.

**14. Executive Session, if necessary**

The Selectboard entered into executive session at 8:40 pm until 9:03 pm, to discuss contracts and personnel.

**15. Adjourn**

The Meeting was called to adjournment at 9:04 pm.