



**Selectboard Meeting Minutes**  
**Sherburne Memorial Library, Meeting Room**  
**Tuesday, June 16, 2020**

**Present:** Steve Finneron, Chairman  
Chuck Claffey  
Jim Haff

Chet Hagenbarth, Town Manager  
Lucrecia Wonsor, Recording Secretary

**Public:** Preston Bristow, Town Planner; Ken Wonsor and 19 members of the public via *Zoom* Tele-Conferencing including: Sarah Newell, Recreation Director; David Bowyer, GMNGC General Manager; Whit Montgomery, Police Chief; Brendan Binkoski; A. Brennan; Mark Dinges; Andrew Gieda; Ron Kish; Bernie Krasnoff; David McComb; Inna Mittleman; Ed Och; Janet Oliver; Curt Petersen; Jake Pluta; Roger Rivera; Marc Sohayda; Sue Walker; Vince Wynn

**Agenda:**

1. Call to Order
2. Approval of the Agenda
3. Approval of Meeting Minutes of June 2, 2020
4. Selectboard Member Concerns
5. Citizen Input
6. COVID-19 update
  - a) Town Hall hours and guidelines
  - b) Fireworks
  - c) Pool Opening
  - d) Camp revised budget and plans
  - e) Library update
  - f) Golf Update
7. Zoning Amendments
  - a) Petition
8. Parking Ordinance Review
9. Planning Commission and Development Review Board Appointments
10. GMNGC
  - a) Financials
  - b) Reporting
11. Town Financials
  - a) Financials - May
  - b) Treasurers Report - May
12. Managers' Report
  - a) Public Safety Building Update
  - b) Existing Fire Department Facility
13. Board of Liquor Control
14. Other Business
15. Executive Session, if necessary
16. Adjourn

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### 1. Call to Order

CH Finneron called the Meeting to Order at 6:32 p.m

### 2. Approval of the Agenda

JH moved that item #9 – Planning Commission and Development Review Board Appointments be moved up to item #6. Vote on Agenda as amended. UNANIMOUS.

### 3. Approval of Meeting Minutes of June 2, 2020 and June 10, 2020

JH moved to approve the Minutes of June 2, 2020 as written. UNANIMOUS.

JH moved to approve the Minutes of Joint Meeting with Planning Commission of June 10, 2020. JH amended the second paragraph on Page 2 to add his comment that the West Hill Road design must include on the northbound side of the Killington Road a right turn radius that will accommodate a plow truck with a wing or a fire truck. Vote on minutes of June 10, 2020 as amended. UNANIMOUS.

### 4. Selectboard Member Concerns

a. CH Finneron noted there is a dead tree leaning on power lines in North Sherburne which he has spoken to TM Hagenbarth about. He also noted water levels are rising in the river. Since there has not been any significant rain fall for quite some time, it must mean the beaver dams are increasing. TM Hagenbarth is in the process of obtaining the final permit from the State to remove the dams

b. JH noted there is a large tree leaning over East Mountain Road near the hairpin curve which should be cut down before it falls across the road and hits the power lines as well.

### 5. Citizens' Input – None.

### 6. Planning Commission and Development Review Board Appointments

JH moved to go into Executive Session at 6:42pm to discuss appointments to the Planning Commission and Development Review Board and invited Town Planner/Zoning Administrator, Preston Bristow, to join them. UNANIMOUS.

The Selectboard moved out of Executive Session at 6:50pm. Approval of JH motion to make the following appointments and terms was UNANIMOUS:

#### Planning Commission

Jennifer Conley, 2021  
Chris Karr, 2022  
Young Namkung, 2022  
Jennifer Iannantuoni, 2023  
Vince Wynn, 2023  
Alternate: Andy Salamon, 2023

#### Development Review Board

Roger Rivera, 2021  
Merisa Sherman, 2022  
Ken Wonsor, 2022  
Vito Rasenas, 2023  
Jon Wysocki, 2023  
Alternate: Ron Riquier, 2021

JH expressed large thanks to retiring Planning Commission members: David Rosenblum for 25 years of leadership and Walter Linnemayr for 20 years of service. Both did a lot more in those 20-25 years on the Commission and there is a lot of good things to be said about them.

### 7. COVID-19 update

#### a) Town Hall hours and guidelines

Access is still by appointment. There has been a noticeable increase in visitations and everyone has been complying with the rules. The plan is to continue this way for the foreseeable future.

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b) Fireworks

Plans are moving forward and the Recreation Department is working on a Press Release and other communications to share with the public on how they can attend this event.

c) Pool Opening

Plans are moving forward to try and open the pool on July 5<sup>th</sup>, however, a serious leak was discovered today and Jeff Hegewald is working on determining the source. Once that is found, a determination can be made as to whether it is something that can be fixed and/or managed or whether it will hinder opening the pool at all. JH noted there are funds in Pool Capital Restricted Fund to pay for repairs. TM Hagenbarth expects to have a Special Selectboard Meeting within the next 2 weeks to set the tax rate. By then there should be a clearer picture of the magnitude of the leak and final determination can be made regarding opening if the issue is larger than a simple fix.

d) Camp revised budget and plans

Preparations are moving forward to open camp. There are a lot of new users to the Camp Registration software causing a rise in individual questions from parents and creating more administrative work. Newell is hoping to get approval for help with the added administrative tasks. At JH request, Newell reviewed the added tasks brought about by the COVID-19 pandemic. Selectboard Member Claffey read into the record a letter from Recreation Commission Chair, Rebecca Claffey recognizing the amazing job that Recreation Director, Sarah Newell, is doing and expressing concern over the number of hours she is having to work to make camp, opening the pool, July 4<sup>th</sup> fireworks, etc all happen while following the ACCD guidelines. JH questioned whether the revised camp budget included hiring someone to help with the administrative tasks. Newell noted that it included hiring an extra individual to run the pool but not to help with the administrative tasks associated with camp. Ideally, she would be looking to hire someone for 4 hours a day, 5 days a week for a total of 20 hours per week.

JH moved to approve hiring administrative help for Newell totaling 20 hours per week at an acceptable rate to Recreation Director and Town Manager. UNANIMOUS.

e) Library update

The Library has had about 400 items checked out during curbside service. They will continue with curbside service through July 2<sup>nd</sup>. The library will be closed July 3<sup>rd</sup> and 4<sup>th</sup>. As soon as the hands free sanitizer stations arrive, the library will open by appointment. There are currently 23 families signed up for the summer reading program. All ACCD guidelines are being followed.

f) Golf Update

The Golf Course is continuing to operate according to State guidelines. Sneeze guards have been added to the Pro Shop counter.

### 8. Zoning Amendments

a) Petition

Attorney Jim Barlow has reviewed the petition and found the wording to be legal according to Statute and confirmed that, due to the Memorial Day Holiday, the deadline for submitting the petition was extended to the next business day, making submission of the petition timely. Attorney Barlow also contacted the Secretary of State's Office regarding the validity of the electronic signatures and although these are not specifically addressed in Statute as being acceptable, the SOS would not say the signatures are in violation of the rules for submitting a legal petition.

JH moved to accept the Petition as submitted. UNANIMOUS.

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Since there will most likely be other items to be voted as part of a Special Town Meeting Vote, TM Hagenbarth recommended that this petition be schedule for vote at the November General Election on November 3<sup>rd</sup>.

Motion by JH to place the petition to move the Zoning Amendments regarding Short-Term Rental Registration approved by the Selectboard on May 5<sup>th</sup> on the ballot for vote on November 3<sup>rd</sup> General Election. Floor was open for discussion. There being no discussion or comment, vote on motion. UNANIMOUS.

### 9. Parking Ordinance Review

JH moved to table this item to the next meeting. UNANIMOUS:

### 10. GMNGC

- a) Financials
- b) Reporting

Overall, revenues are down about \$25,000 compared to the same time last year, however, expenses are also down about \$138,000. Food and Beverage is still operating from the takeout window with golfers able to sit on the deck with their food/drinks. Considering the COVID-19 circumstances and the fact that staffing is a 50%, May had a strong showing with a decrease in net loss of about \$113,000 over the same period last year. Going into June and July, as more employees come online, expenses will increase but as restrictions start to lift, the expectation is that there will be more rounds sold as well.

### 11. Town Financials

- a) Financials – May

Revenues are approximately \$35,000 less than budget and Expenses are running about \$20,000 more compared to the same time last year but this year's budget was higher. TM Hagenbarth expects expenses to stay within budget.

- b) Treasurers Report - May

The Treasurer's Report shows cash on hand of \$7,851,612.33. After taking into account the State Education Payment of \$4,697,642.05 paid on June 1<sup>st</sup> and the Restricted Fund Balance of \$2,611,635.58 that leaves a balance of \$542,334.70 of cash on hand eliminating the need for short-term borrowing to cover operating expenses until receipt of the August 15<sup>th</sup> tax payment. TM Hagenbarth apologized for the negative balance in the Garage Capital Fund. He explained that 2 heaters needed to be replaced unexpectedly.

JH moved to accept the Treasurer's Report. UNANIMOUS.

### 12. Manager's Report

- a) Public Safety Building Update

The project is over budget to some degree in that it has exceeded the 1<sup>st</sup> budgeted contingency. TM Hagenbarth is discussing with the Fire Department the 2<sup>nd</sup> contingency option which is the sale of the current Fire House building. The project is now running very well and on schedule and may be completed by Labor Day barring any unforeseen issues. He is confident that the project will be completed within the budget originally presented to the voters which included the possibility of using proceeds from the sale of the current Fire House.

### 13. Board of Liquor Control

- A motion that the Town Clerk move forward with the renewal of the 1<sup>st</sup> and 3<sup>rd</sup> Class Liquor License and Outside Consumption Permit for Killington Hospitality Group I, LLC dba Inn of Six Mountains was approved UNANIMOUS.

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- A motion to approve a 2<sup>nd</sup> Class Liquor License for Free Heel Property Holdings LLC dba Base Camp Outfitters. UNANIMOUS.

### 14. Other Business

- a) A Driveway Permit application was submitted by Andrew Gieda for the former Killington Townhouses property he recently purchased after the agenda for this evening's meeting was finalized. He is looking to cut in a second driveway access off Innsbruck Lane. Since this is a commercial property, TM Hagenbarth advised Mr. Gieda that he needs to contact Act 250 to amend his permit and then he would have to amend his Site Plan with the Town. Once that is done, the Selectboard can then review the application.
- b) Brendan Binkoski has spoken to Selectboard Member Haff and has emailed TM Hagenbarth and Police Chief Montgomery regarding the noise coming from the gun range on Route 100. Hagenbarth advised that the informal gun range is located on US Forest Service property and therefore the town has no jurisdiction. JH advised that the Selectboard is hoping to invite Holly Knox from the US Forest Service to a meeting to discuss the issue.

### 15. Executive Session

JH moved to go into Executive Session at 7:55pm to discuss personnel and contracts. UNANIMOUS.

The Selectboard moved out of Executive Session at 8:52 pm. No Action was taken.

### 16. Adjourn

The Meeting adjourned at 8:52 pm.

Next meeting date is July 21, 2020 at 6:30 pm at the Sherburne Memorial Library.

Respectfully submitted,

Lucrecia Wonsor