



Selectboard Meeting Minutes Draft

March 27th, 2023

Present : Stephen Finneron, Chairman
 Jim Haff
 Chris Karr

 Chet Hagenbarth, Town Manager

1. Call to Order
2. Approval of the Agenda
3. Approval of Meeting Minutes
4. Selectboard Member Concerns
5. Citizens Input
6. Board of Liquor Control
7. USDA Public Information Meeting
8. Town Hall Purchase Update
9. Golf Financials – February
 - a. Budget Comparative Report
 - b. Treasurers Report
10. Town Financials – February
 - a. Budget Comparative Report
 - b. Treasurers Report
11. Managers' Report
 - a. LHMP Approval from FEMA
 - b. RFP Reappraisal
 - c. Grader Purchase
12. Citizens Input – Additional
13. Other Business
14. Executive Session (if necessary)
15. Adjourn

1. Call to Order

The Meeting was called to order at 6:32 pm.

2. Approval of the Agenda

A motion was made to approve the Agenda as presented. It was unanimously approved.

3. Approval of Meeting Minutes

A motion was made to approve the Meeting Minutes of March 6th, 2023. It was unanimously approved.

4. Selectboard Member Concerns

There was none.

5. Citizens Input

Steve Finer asked three questions. The first question was if there were any updates with the MOU with Green Mountain National Forest in regard to Deer's Leap. TM Hagenbarth stated that he did not have any updates on the status. The second question was if there were any updates with the Sherburne Corporation names being switched. TM Hagenbarth stated that once the name switch was adopted, the name will be switched as a part of the transition agreement. The Selectboard must first approve the roster and the principles which should happen on April 10th, 2023. The final question was when the Fire Department would receive a copy of the Town Policy Handbook. TM Hagenbarth stated that the handbook would be distributed once the roster was adopted.

6. Board of Liquor Control

- Peggy Neisner presented the Board of Liquor Control. SB Karr abstained from voting.
- B&Js Ventures submitted a request for a 1st, 3rd, and outside consumption permit for Liquid Arts. SB Haff made a motion for the Town Clerk to move forward with B&Js Ventures' request. CH Finneron seconded the motion.
- Sherburne Golf Service Company submitted a request for a 1st, 3rd, and outside consumption permit. SB Haff made a motion for the Town Clerk to move forward with Sherburne Golf Service Company's request. CH Finneron seconded the motion.
- Huckleberry Holding LLC submitted a request for a 1st, 3rd, and outside consumption permit for Mary Lou's. SB Haff made a motion for the Town Clerk to move forward with Huckleberry Holding LLC's request. CH Finneron seconded the motion.

7. USDA Public Information Meeting

- The USDA Public Information Meeting was opened at 6:43 pm. TM Hagenbarth discussed the USDA application for the loan to finance the road portion of the TIF district project. One of the requirements for the loan states that the Town must notify residents that they intend to use this form of financing. April 14th, 2023, is the deadline to submit the application. The full amount of the loan is just over \$47 million dollars for all four phases of the project.

- SB Haff made a motion for the Town to move forward with the USDA application. It was unanimously approved.
- The USDA Public Information Meeting was closed at 6:45 pm.

8. Town Hall Purchase Update

TM Hagenbarth gave the Town Hall Purchase Update. The Town has worked on getting the closing documents together. The Town is about a month away from closing on the building and is speaking with contractors on whether they can build a vault and how the layout will look like. The Town is hopeful to move in by Fall 2023.

9. Golf Financials – February

a. Budget Comparative Report

- GMNGC is preparing to open in Spring.
- A motion was made to approve GMNGC's Budget Comparative Report for December. It was unanimously approved.

b. Treasurers Report

- GMNGC has \$448,000 dollars in the Pro Shop and \$22,000 dollars in the restaurant.
- A motion was made to approve GMNGC's Treasurers Report for December. It was unanimously approved.

10. Town Financials – February

a. Budget Comparative Report

- The Town has seen an increase in Municipal Taxes. The Selectboard spoke about firework costs for the Fourth of July.
- A motion was made to approve the Town Financial for December. It was unanimously approved.

b. Treasurers Report

- The Town has 10.8 million dollars in the Town Fund and 2.8 million dollars in the Restricted Funds. The Town will put 6 million dollars into a CD which the Town will earn \$60,000 dollars on. TM Hagenbarth reported that the Town's cash flow has been very good.
- A motion was made to approve the Town's Treasurers Report for December. It was unanimously approved.

11. Managers' Report

a. LHMP Approval from FEMA

TM Hagenbarth reported that the Town's Local Hazard Mitigation Plan received final approval from FEMA.

b. RFP Reappraisal

TM Hagenbarth reported that the Town's RFP Reappraisal was completed and will go out tomorrow. A May 1st deadline was set to receive bids.

c. Grader Purchase

- TM Hagenbarth reported that the Town's grader was scheduled to be replaced in 2025. Following conversations with Caterpillar, TM Hagenbarth stated that there is a year and a half wait.
- SB Haff made a motion for the Town Manager to move forward with the purchase of a Town grader. It was unanimously approved.

12. Citizens Input – Additional

There was none

13. Other Business

There was none

14. Executive Session (if necessary)

The Selectboard entered Executive Session at 7:05 pm for legal and personnel. They exited at 7:31 pm. No action was taken.

15. Adjourn

The Meeting was called to adjournment at 7:32 pm.

DRAFT