



## Selectboard Meeting Minutes Draft

August 28<sup>th</sup>, 2023

Present :

Jim Haff  
Chris Karr

Michael Ramsey, Town Manager

1. Call to Order
2. Approval of the Agenda
3. Approval of Meeting Minutes
4. Selectboard Member Concerns
5. Open Public Comment
6. CWSRF Loan "Change in Authorization Representative Form"
7. Adoption of the 2023 Municipal Plan
8. Driveway/ROW Permits
9. Board of Liquor Control
10. Town Financials
  - a. Budget Comparative Report
  - b. Treasurers Report
11. Green Mountain National Golf Course
  - a. Budget Comparative Report
  - b. Treasurers Report
12. Managers' Report
13. East Mountain Road Update & Planning for Spartan Race
14. Citizen Input
15. Other Business
16. Executive Session (if needed)
17. Adjourn

**1. Call to Order**

The Meeting was called to order at 6:34pm.

**2. Approval of the Agenda**

A motion was made to approve the Agenda as presented. It was unanimously approved.

**3. Approval of Meeting Minutes**

- SB Haff made a motion to approve the <sup>Special</sup>Selectboard Meeting Minutes of July 24<sup>th</sup>, 2023. It was unanimously approved.
- SB Haff made a motion to approve the Special Selectboard Meeting Minutes of July 31<sup>st</sup>, 2023. It was unanimously approved.
- SB Haff made a motion to approve the Special Selectboard Meeting Minutes of August 14<sup>th</sup>, 2023. It was unanimously approved.
- SB Haff made a motion to approve the Selectboard Meeting Minutes of August 21<sup>st</sup>, 2023. It was unanimously approved.

**4. Selectboard Member Concerns**

There were none.

**5. Open Public Comment**

There were none.

**6. CWSRF Loan “Change in Authorization Representative Form”**

SB Haff made a motion to appoint TM Ramsey as the authorized signature on the Change in Authorization Representative Form for the CWSRF Loan. It was unanimously approved.

**7. Adoption of the 2023 Municipal Plan**

The hearing for the 2023 Municipal Plan was held the previous week. There have been no changes to the Plan since the review. SB Haff made a motion to adopt the 2023 Municipal Plan. It was unanimously approved.

**8. Driveway/ROW Permits**

- The Selectboard reviewed Kevin Gullick’s Driveway Permit for Lot 20, Barrows Town Road. SB Haff made a motion to approve once a diagram was attached to the permit. It was unanimously approved.
- The Selectboard reviewed Zachary Brown’s Driveway Permit for East Mountain Road. SB Haff made a motion to approve the Driveway Permit. It was unanimously approved.

**9. Board of Liquor Control**

There was none.

**10. Town Financials**

- a. **Budget Comparative Report**

The Selectboard reviewed the Town Budget Comparative Report. SB Haff made a motion to approve the Town Budget Comparative Report. It was unanimously approved.

**b. Treasurers Report**

The Selectboard reviewed the Town Treasurers Report. SB Haff made a motion to approve the Town's Restricted Funds. It was unanimously approved.

**11. Green Mountain National Golf Course**

**a. Budget Comparative Report**

- The Selectboard reviewed GMNGC's Budget Comparative Report. Revenue was down due to the rainy weather. Total expenditure is up by \$14,000.
- SB Haff made a motion to accept GMNGC's Budget Comparative Report. It was unanimously approved.

**b. Treasurers Report**

- SB Haff made a motion to approved GMNGC's Treasurers Report. It was unanimously approved.

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**12. Manager's Report**

TM Ramsey reviewed the Manger's Report. See attached Report.

**13. East Mountain Road Update & Planning for Spartan Race**

The Town will move forward in opening East Mountain Road from the Skyship Base Lodge to Bear Mountain Road for the Spartan Race on Sept. 16-17, 2023. The Town will put up Jersey barriers and East Mountain Road will only be open for buses. After Spartan Race weekend, it will be opened to the public with some lanes of travel only being one lane until the next phase of road repair.

**14. Citizen Input**

There were none.

**15. Other Business**

There were none.

**16. Executive Session (if needed)**

- The Selectboard re-entered Executive Session at 7pm for legal. They exited at 7:17pm. No action was taken.
- The Selectboard re-entered Executive Session with property owners. They exited at 7:40pm. No action was taken.

**17. Adjourn**

The Meeting was called to adjournment at 7:41pm.