



Selectboard Meeting Minutes

July 25th, 2022

Present : Stephen Finneron, Chairman
 Jim Haff
 Chris Karr

 Chet Hagenbarth, Town Manager

AGENDA:

1. Call to Order
2. Approval of the Agenda
3. Approval of Meeting Minutes
4. Selectboard Member Concerns
5. Citizen Input
6. Board of Liquor Control
7. Declaration of Inclusion
8. Sewer Connection Permit – Holly George
9. Library Pavilion – Update
10. 911 Coordinator Appointment
11. CAMA Software Proposals
12. FY2023 Short Term Rental Fee Schedule
13. Transfer Station Fees
14. Town Financials – June (Year End)
 - a. Budget Comparative Report
 - b. Treasurers Report
15. Golf Financials – June (Year End)
 - a. Budget Comparative Report
 - b. Treasurers Report
16. Mangers' Report
 - a. Lister Corrections
 - b. Driveway Permit
17. Citizens Input – Additional
18. Other Business
19. Executive Session, if necessary
20. Adjourn

1. Call to Order

The Meeting was called to order at 6:32pm.

2. Approval of the Agenda

SB Haff made a motion to move Art. 9 (Library Pavilion – Update) to Art. 7. The amended Agenda was unanimously approved.

3. Approval of Meeting Minutes

- A motion was made to accept the Meeting Minutes of July 8th. It was unanimously accepted.
- SB Haff made a motion to accept the Meeting Minutes of July 14th. It was unanimously accepted.

4. Selectboard Member Concerns

There were none.

5. Citizen Input

Citizen Matt Meserve spoke on the beaver dam creating rising water levels on River Road. TM Hagenbarth stated Vermont Fish and Wildlife is supposed to intervene to prevent rising water but no action had been taken so far. The Town is waiting for recommendations from the State before it can do anything.

6. Board of Liquor Control

There was none.

7. Library Pavilion – Update

This past winter, the Library sent a letter requesting research be done on the pricing of a pavilion and to put the pavilion up for vote on the ballot. TM Hagenbarth stated he has reached out to architects and contractors but none have offered to take on the job so far. TM Hagenbarth recommended putting out an RFP for a design build proposal. The Selectboard spoke about the potential size of the pavilion.

8. Declaration of Inclusion

Andy Solomon presented a Declaration of Inclusion and requested that the Town act upon it and sign the document. The Declaration asked the Town to state all would be welcomed to the Town and would take on policies to promote diversity, equity, and inclusion. The Selectboard asked what policies they would be expected to take on and whether the policies would concern Town employees or all Town citizens. They also questioned what enforcement would look like. The Selectboard will discuss the Declaration further at the next Selectboard Meeting.

9. Sewer Connection Permit – Holly George

The Selectboard discussed old boutique by the Greenbrier Inn. Owner Holly George is turning the property into residential units including 6 bedrooms, 3 washer units, and office. The property is on septic and has never been connected to the sewer before. The property will need 6 ERUs. George requested to purchase 4 additional ERUs from the Alpine Pipelines and will need to purchase ERUs from the Town as well. SB Haff made a motion to

allow George to purchase 4 ERUs from the Route 4 Sewer contingent upon receipt of a waste water permit from the State, payment of the \$1,500 dollar connection permit, and following the requirement set forth in the Ordinance. It was unanimously approved.

10. 911 Coordinator Appointment

TM Hagenbarth stated a new 911 Coordinator was needed as Chuck Claffey in that position. TM Hagenbarth proposed Town Planner Darryl Arminius replace Chuck Claffey as the 911 Coordinator. It was unanimously approved.

11. CAMA Software Proposals

TM Hagenbarth spoke on CAMA Software which is a land records software the Town lists use to keep track of property data. The Town put out an RFP concerning the CAMA software and received two proposals. The Selectboard will consider these proposals.

12. FY2023 Short Term Rental Fee Schedule

TM Hagenbarth spoke on the FY2023 Short Term Rental fee schedule. The deadline to register or renew a Short Term rental is November 1, 2022. The Selectboard made changes to the Short Term Rental fee schedule. SB Haff stated the Selectboard should distribute the fee schedule and pricing before they make a motion.

13. Transfer Station Fees

The Selectboard discussed revisions to the Transfer Station fees. The increase in fees is due to the cost of maintenance for compost. SB Haff made a motion to accept the new Transfer Station fees. It was unanimously approved.

14. Town Financials – June (Year End)

a. Budget Comparative Report

The Selectboard reviewed a draft for the year-end numbers. The Town Auditor is coming August 8, 2022.

The Selectboard reviewed a change concerning the FEMA expense from last year with the \$51,000 dollars the Town needed to pay back to FEMA. In conversation with Bill Hall, the Town will write off that amount in the Restricted Funds for Bridges as the funds were spent on bridges.

The Selectboard reviewed the solar panels in the Electrical budget. During the first year of the solar panels, the Town had not created an allocation for the meter. The Town spoke on what the allocation of the solar power should be.

The Selectboard discussed the Town's phone bill. TM Hagenbarth stated there were 5 locations where phone were located with internet. TM Hagenbarth presented a breakdown of the costs. The Selectboard discussed who was signing off on the bill payments.

b. Treasurer's Report

The Treasurer's Report was tabled.

15. Golf Financials – June (Year End)

a. Budget Comparative Report

The Budget Comparative Report was tabled.

b. Treasurers Report

The Treasurer's Report was tabled.

16. Manger's Report

a. Lister Corrections

TM Hagenbarth spoke about citizen Laurie Budney's request to the Listers. Budney is requesting under errors and omissions that the value of her house be deducted from her 2022-2023 tax bill as the building on the property was torn down in Nov. 2021. Budney stated she spoke to Chuck Claffey and was told she did not need a permit to take down the house but the listers were not notified. The Selectboard will speak further on this in Executive Session for Legal.

b. Driveway Permit

There was none.

17. Citizens Input – Additional

There was none.

18. Other Business

SB Haff discussed the Planning Commission. The Selectboard received an email from the Town Planner that the Planning Commission approved updates to the Zoning Bylaws for the purpose of updating dimensional and parking requirements, standards and policies for commercial business, and for business districts to promote compact development and adorable housing for year-round workers and their families. Additional updates include the elimination of the deposit requirement, simplification of accessory dweller unit language, and the removal of the zoning district descriptions. SB Haff made a motion to move forward with the Planning Commission's recommendation for the Selectboard to move forward for the August 11th hearing.

19. Executive Session, if necessary

The Selectboard entered Executive Session at 8:35pm for legal. They exited at 8:49pm. On Errors and Omissions, the Town will update the property information to the State. If the information provided is deemed true, the Town will move forward with the Errors and Omissions for Budney. It was unanimously accepted.

The Selectboard re-entered Executive Session at 8:51pm for personnel and contracts. They exited at 10:05pm. No action was taken.

20. Adjourn

The Meeting was called to adjournment at 10:05pm.