



## Selectboard Meeting Minutes Draft

May 25<sup>th</sup>, 2022

Present :        Stephen Finneron, Chairman  
                      Jim Haff  
                      Chris Karr

                      Chet Hagenbarth, Town Manager

### AGENDA:

1. Call to Order
2. Approval of the Agenda
3. Approval of Meeting Minutes
4. Selectboard Member Concerns
5. Citizen Input
6. Inadvertent Selectboard Meeting, May 18, 2022
7. Current Expense Note – Solar Canopies
8. Current Expense Note – TIF
9. Town Financials – April
  - a. Budget Comparative Report
  - b. Treasurers Report
10. Golf Financials – April
  - a. Budget Comparative Report
  - b. Treasurers Report
11. Manager’s Report
  - a. Driveway Permit
12. Citizens Input – Additional
13. Other Business
14. Executive Session, if necessary
15. Adjourn

#### **1. Call to Order**

The Meeting was called to order at 9:01 am.

#### **2. Approval of the Agenda**

A motion to approve the Agenda as presented was unanimous.

**3. Approval of Meeting Minutes**

SB Haff made a motion to approve the Meeting Minutes of May 9<sup>th</sup>. It was unanimously approved.

**4. Selectboard Member Concerns**

There were none.

**5. Citizen Input**

There were none.

**6. Inadvertent Selectboard Meeting, May 18, 2022**

TM Hagenbarth stated an inadvertent Selectboard Meeting had been held on May 18, 2022. The Town was meeting with a consultant on the TIF district. The consultant had set up the Meeting. SB Karr had unintentionally attended meaning the Meeting should have been warned. If it was an announced Selectboard Meeting, it would have taken place almost entirely in executive session. No action was taken from the Meeting and the Town will avoid such Meetings in the future.

**7. Current Expense Note – Solar Canopies**

TM Hagenbarth spoke on the current expense note for the solar canopies. Originally, it was considered as an equipment purchase but it is different from other highway-related equipment purchases. It will need to be decided by the voters. The Town would like to take out a 1-year current expense note of \$204,271 dollars at a rate of 2.50% until it can be put on the ballot. The Selectboard discussed the financing and logistics of funding the solar canopies while waiting the Town residents' decision. SB Haff made a motion to approve the current expense note for the solar canopies. It was unanimously approved.

**8. Current Expense Note – TIF**

The current expense note needed to cover TIF costs is at least \$1.8 million dollars. The Selectboard discussed approving a larger current expense note to cover any additional costs that may occur as the Town does not have to take out the entire note. It will be taken out at a secured rate of 2.85%. SB Haff made a motion to move forward with a current expense note of \$2.2 million dollars for the TIF district and any other costs that may occur. It was unanimously approved.

**9. Town Financials – April**

**a. Budget Comparative Report**

- The Town's financials are tracking where they are supposed to. Expenses are up for sand and salt. The Town has a cash balance of \$8.5 million dollars and is making a \$5.2 million dollars on Friday, May 27<sup>th</sup>. The Town is still waiting on a 3<sup>rd</sup> payment from the Options Tax.
- SB Haff reviewed the Police Dept. budget and requested changes be made.
- The Selectboard reviewed the Town's telephone and propane bill expenses.

- SB Haff made a motion to approve the budget comparative report. It was unanimously approved.

**b. Treasurers Report**

SB Haff made a motion to approve the Treasurer's Report. It was unanimously approved.

**10. Golf Financials – April**

**a. Budget Comparative Report**

- The Golf Course will begin to pay off some of the bonds for this upcoming year. No amount was specified.
- There is \$262,000 dollars in the Pro Shop and \$19,000 dollars in the restaurant. Only \$78,000 of their balance is restricted. The Golf Course also has a \$250,000 dollar line of credit that they have not used. If their finances continue in this manner, the Golf Course, for the first time, will not have to use it.
- SB Haff made a motion to approve the Budget Comparative Report. It was unanimously approved.

**b. Treasurers Report**

SB Haff made a motion to approve the Treasurer's Report. It was unanimously approved.

**11. Manager's Report**

**a. Driveway Permit**

The Selectboard did not discuss this.

**12. Citizens Input – Additional**

There was none.

**13. Other Business**

- SB Haff spoke as the Interim Zoning Administrator. He spoke on the Rivershed deck which was reported to not respect the 50-foot setback from its property line. A surveyor confirmed this. This distance is to protect the right of way for the TIF district and sidewalks. A letter was sent out to Rivershed's owners, and they quickly responded. They were under the impression that their property line ended at the pavement of the Killington Road. SB Haff made a motion to defer enforcement of Rivershed's deck's encroachment of the 50-foot right of way for a year. It was unanimously approved.
- The Selectboard discussed zoning regulations and permits.
- The Selectboard discussed failing culverts on Roaring Brook Road. There are some culverts on people's properties that are washing out other driveways and damaging Town roads. The property owner is responsible for maintaining their culverts but, if they do not and it is creating expenses for the Town, the Town may be able to intervene and send a bill later. The Selectboard will review this later.
- The Selectboard spoke about beaver issues and trapping.

**14. Executive Session, if necessary**

The Selectboard entered into Executive Session at 10:25 am. They exited at 10:46 am. No action was taken.

**15. Adjourn**

The Meeting was called to adjournment at 10:46 am.