



Selectboard Meeting Minutes

July 24th, 2023

Present : Stephen Finneron, Chairman
 Jim Haff
 Chris Karr

 Chet Hagenbarth, Town Manager

1. Call to Order
2. Approval of the Agenda
3. Approval of Meeting Minutes
4. Selectboard Member Concerns
5. Citizens Input
6. Board of Liquor Control
7. Land Purchase – Affordable Housing
8. New Town Hall Purchase Update
9. Storm Damage Update
10. Killington Forward Status
11. Bond Anticipation Note - \$8.4M – TIF
12. CAMA Software Replacement Update
13. Golf Financials – FY23 Year End (Pre-Audit)
 - a. Budget Comparative Report
 - b. Treasurers Report
 - c. Capital Budget Review
14. Town Financials – FY23 Year End (Pre-Audit)
 - a. Budget Comparative Report
 - b. Treasurers Report
15. Managers' Report
 - a. Department Updates
 - b. Tax Bills Sent
 - c. Summit Path Road Name Request
16. Citizens Input – Additional
17. Other Business
18. Executive Session (if necessary)
19. Adjourn

1. Call to Order

The Meeting was called to order at 6:34pm.

2. Approval of the Agenda

A motion was made to approve the Agenda as presented. It was unanimously approved.

3. Approval of Meeting Minutes

- SB Haff made a motion to approve the Selectboard Meeting Minutes of June 26th, 2023 at 6:30pm. It was unanimously approved.
- SB Haff made a motion to approve the Special Selectboard Meeting Minutes of June 26th, 2023 at 3:30pm. It was unanimously approved.
- SB Haff made a motion to approve the Special Selectboard Meeting Minutes of July 10th, 2023. It was unanimously approved.
- SB Haff made a motion to approve the Special Selectboard Meeting Minutes of July 17th, 2023. It was unanimously approved.

4. Selectboard Member Concerns

- SB Karr spoke about his concerns related to speeding on River Road. The Selectboard discussed potential preventive measures.
- SB Haff spoke on the Town's road stripping. The lines were not perfect and there is a learning curve with the machines. However, the lines are now visible, and it is a cost-effective solution.

5. Citizens Input

- Andrew Guida thanked the Selectboard. He then spoke about the flooding on Anthony Way. The Selectboard acknowledged his concerns and spoke about the water draining issues around Town.
- Steve Finer stated he met with the new Fire Chief. He asked if it was true that the Fire Chief was not allowed to speak with former members of the Fire Department who signed the Mountain Times letter. The Selectboard stated the Fire Chief could speak to whom he wished but, he had just started the job.

6. Board of Liquor Control

There was nothing to discuss.

7. Land Purchase – Affordable Housing

On July 7th, 2023, the Town closed on the 70-acre property for affordable housing. The Town will be looking towards a couple of funding sources for reimbursement over the next couple of months.

8. New Town Hall Purchase Update

The new Town Hall purchase was delayed as there are a few changes needed in the lease before the Town can sign. The purchase was delayed to August 15th, 2023.

9. Storm Damage Update

- TM Hagenbarth stated that a lot of progress was made on the recent storm damage. Sunrise and East Mountain Road were heavily affected. The main concern are the washouts on the edge of the pavement and the non-functional guardrails. The Town will look for guidance from FEMA.
- TM Hagenbarth stated the Town will aim for emergency restoration to address the storm damage but permanent construction will be re-evaluated later with contractors.

10. Killington Forward Status

The Town is continuing to move forward with the water and road projects from Killington Forward. The Town will issue a notice of award for Phase 1 of the road project. The Town has already awarded Phase 1 to Phase 3A for the water project to Casella.

11. Bond Anticipation Note - \$8.4M – TIF

- The Bond Anticipation Note was planned for \$8.4 million dollars. The Bond Anticipation Note will be the bridge loan that the Town will use until March when permanent financing will become available.
- TM Hagenbarth received two proposal from Mascome Bank. The Selectboard discussed the options.
- SB Haff made a motion to move forward with the \$8.4 Million Bond Anticipation Note at 4.99 percent. It was unanimously approved.

12. CAMA Software Replacement Update

TM Hagenbarth discussed the CAMA Software Replacement update. CAMA is the software used for property evaluation. The Town is heading towards a completely online system. The replacement was almost finished at the time of the Meeting and is in the process of refinement. TM Hagenbarth stated the CAMA software should be fully functional and operational by September.

13. Golf Financials – FY23 Year End (Pre-Audit)

a. Budget Comparative Report

SB Haff made a motion to approve the Golf Financials Budget Comparative Report for FY23 Year End. It was unanimously approved.

b. Treasurers Report

SB Haff made a motion to approve the Golf Financials Treasurers Report for FY23 Year End. It was unanimously approved.

c. Capital Budget Review

The Selecbboard did not review the Capital Budget Review during this Meeting.

14. Town Financials – FY23 Year End (Pre-Audit)

a. Budget Comparative Report

SB Haff made a motion to approve the Town Financials Budget Comparative Report for FY23 Year End. It was unanimously approved.

b. Treasurers Report

SB Haff made a motion to approve the Town Financials Budget Comparative Report for FY23 Year End. It was unanimously approved.

15. Managers’ Report

a. Department Updates

- TM Hagenbarth stated that the Highway Department has kept up with mowing and has provided support to the storm damage. They expect to return to normal duties within the next 7-10 days.
- The new Fire Chief started with the Fire Department a few weeks ago.

b. Tax Bills Sent

- The Town’s tax rate increase was .0008.

c. Summit Path Road Name Request

- The property owner has requested a name change however, the Selectboard declined.

16. Citizens Input – Additional

There was none.

17. Other Business

TM Hagenbarth presented a driveway permit on East Mountain Road for a property owner who cannot currently access his driveway. A motion was made for the Town Manager to move ahead with the driveway permit. It was approved.

18. Executive Session (if necessary)

The Selectboard re-entered Executive Session at 8:02pm for personnel. They exited at **not recorded**. No action was taken.

19. Adjourn

The Meeting was called to adjournment at **not recorded**.