



Selectboard Meeting Minutes Draft

June 12th, 2023

Present : Stephen Finneron, Chairman
 Jim Haff
 Chris Karr

 Chet Hagenbarth, Town Manager

1. Call to Order
2. Approval of the Agenda
3. Approval of Meeting Minutes
4. Selectboard Member Concerns
5. Citizen Input
6. Board of Liquor Control
7. Rutland Solid Waste District Presentation
8. Proposed Zoning Policy and Fee Schedule
9. Engineering Services Contract 4 – TIF Water
10. Town-wide Reappraisal Proposal
11. Golf Financials – May
 - a. Budget Comparative Report
 - b. Treasurers Report
 - c. Capital Budget Review
12. Town Financials – April/May
 - a. Budget Comparative Report
 - b. Treasurers Report
13. Managers' Report
 - a. Department Updates
14. Citizens Input – Additional
15. Other Business
16. Executive Session (if necessary)
17. Adjourn

1. Call to Order

The Meeting was called to order at 6:30pm.

2. Approval of the Agenda

A motion to approve the Agenda as presented was accepted.

3. Approval of Meeting Minutes

- SB Haff made a motion to approve the Selectboard Meeting Minutes of May 8th, 2023. It was unanimously approved.
- SB Haff made a motion to approve the Selectboard Meeting Minutes of May 22nd, 2023. It was unanimously approved.

4. Selectboard Member Concerns

CH Finneron stated that there were multiple sections of the guardrail on East Mountain Road that needed repair. TM Hagenbarth responded that the Town already approved for repairs to be completed.

5. Citizen Input

Citizen Patrick Cushing asked when the stripping of the road would take place. TM Hagenbarth stated it would be the 3rd week of June, 2023.

6. Board of Liquor Control

- Lucrecia Wonsor, Town Clerk, presented the Board of Liquor Control. SB Karr abstained from voting.
- Wonsor presented Baja Burrito's request for an outside consumption permit. SB Haff made a motion for the Town Clerk to move forward with Baja Burrito's request for an outside consumption permit. It was unanimously accepted.
- SB Haff mentioned that this is the final year that there will not be a charge for outside consumption permits along Killington Road.

7. Rutland Solid Waste District Presentation

Mark Shea, the District Manager of the Rutland County Solid Waste District, presented to the Selectboard. The presentation concerned the 2023 RCSWD Outreach Project to create an approved project to increase recycling and compost rates using outreach and educational community engagements. This program will communicate with local Town stakeholders to create Project Advisory Teams to determine needs. It will also provide training and best management practices towards the overall goal. The Town qualified for this program due to its population size.

8. Proposed Zoning Policy and Fee Schedule

- TM Hagenbarth stated that the Planning Commission decided to create a zoning fee policy. The Selectboard reviewed the proposed zoning policy and fee schedule.

- SB Haff made a motion to adopt the recommendations from the Planning Commission for the Town's zoning policy and fee schedule effective July 1, 2023. It was unanimously accepted.

9. Engineering Services Contract 4 – TIF Water

- TM Hagenbarth spoke on the Engineering Services Contract 4 for the TIF Water system from the Killington Resort to Ravine Road with Dufresne group. This is for the design portion of the project.
- SB Haff made a motion to approve the application for the State Revolving Loan Program for Contract 4 for \$216,000 dollars. It was unanimously approved.

10. Town-wide Reappraisal Proposal

- TM Hagenbarth reviewed the Town-Wide Reappraisal proposal from Vision. The proposal was \$299,000 dollars excluding the resort reappraisal.
- SB Haff made a motion for TM Hagenbarth to move forward with Vision for the Town-Wide Reappraisal excluding the resort property. It was unanimously approved.

11. Golf Financials – May

a. Budget Comparative Report

- Clark from GMNGC presented the Budget Comparative Report.
- SB Haff made a motion to approve the Golf Financials Budget Comparative Report for May 2023. It was unanimously approved.

b. Treasurers Report

- TM Hagenbarth reported that GMNGC's Pro Shop had a balance of \$460,000 dollars and the restaurant had a balance of \$16,293 dollars. There was \$115,000 dollars in restricted funds.
- SB Haff made a motion to approve the Golf Financials Treasurers Report for May 2023. It was unanimously approved.

c. Capital Budget Review

- GMNGC and the Selectboard spoke on the upcoming need to replace upwards of 3 new maintenance carts.

12. Town Financials – April/May

a. Budget Comparative Report

- SB Haff made a motion to approve the Town Financials Budget Comparative Report for April 2023. It was unanimously approved.
- TM Hagenbarth reviewed the Budget Comparative Report for May 2023. In May, the Town received \$308,000 dollars in local options tax for the 1st quarter. The Town's state and federal payments were up to \$30,000 dollars. The Town's expenses are under budget.
- SB Haff made a motion to approve the Town Financials Budget Comparative Report for May 2023. It was unanimously approved.

b. Treasurers Report

- TM Hagenbarth reported that the Town had made its school payment on May 31, 2023. The Town has \$2.7 million in Restricted Funds however, the balance was understated by about \$300,000 dollars as not all the TIF loan has been transferred.
- SB Haff made a motion to approve the Town Financials Treasurers Report for May 2023. It was unanimously approved.

13. Managers' Report

a. Department Updates

- The Salt Shed will be painted in July 2023. Sherburne Memorial Library is currently being painted.
- KES had their End-of-the-Year school picnic at the Town pool. The Town pool should open this upcoming weekend.
- Sherburne Memorial Library's Touch-A-Truck event had a good turnout.

14. Citizens Input – Additional

There were none.

15. Other Business

There were none.

16. Executive Session

The Selectboard entered Executive Session at 8:43pm for personnel. They invited Tom Rock, Josh Stevens, and Emily Rock. They exited at 9:14pm. No action taken.

The Selectboard entered Executive Session at 9:17pm for personnel. They exited at 9:37pm. Following concerns about Burlington's management of their TIF project, the Selectboard decided that a new Town position, Public Works Director, will be created to avoid such issues. The Selectboard announced that TM Hagenbarth will be hired as the Public Works Director due to his experience. The Selectboard will make an offer for the Town Manager position shortly. Once the candidate accepts, the Selectboard will make a formal announcement. SB Haff made a motion to create a Public Works Director position and to hire TM Hagenbarth as the Public Works Director. It was unanimously approved.

17. Adjourn

The Meeting was called to adjournment at 9:40pm.