



## Selectboard Meeting Minutes Draft

May 22<sup>nd</sup>, 2023

Present: Stephen Finneron, Chairman  
Jim Haff  
Chris Karr  
  
Chet Hagenbarth, Town Manager

1. Call to Order
2. Approval of the Agenda
3. Approval of Meeting Minutes
4. Selectboard Member Concerns
5. Citizen Input
6. Board of Liquor Control
7. Rutland Solid Waste District
8. Short Term Rental Appeal
9. Resolution for Catalyst Grant Submission
10. Proposal for TIF Accounting Consulting Service
11. Town-wide Reappraisal Proposal
12. Golf Financials – April
  - a. Budget Comparative Report
  - b. Treasurers Report
  - c. Capital Budget Review
13. Town Financials – April
  - a. Budget Comparative Report
  - b. Treasurers Report
14. Managers' Report
  - a. Paving Project Updates
  - b. Department Updates
15. Citizens Input – Additional
16. Other Business
17. Executive Session (if necessary)
18. Adjourn

### **1. Call to Order**

The Meeting was called to order at 6:31pm.

### **2. Approval of the Agenda**

TM Hagenbarth reported that Rutland Solid Waste District representative was no longer available to attend this Meeting. The Selectboard eliminated Art. 7 (Rutland Solid Waste District) from the Agenda. A motion to approve the Agenda as amended was accepted.

### **3. Approval of Meeting Minutes**

- SB Haff made a motion to approve the Special Selectboard Meeting Minutes of May 1<sup>st</sup>, 2023. It was unanimously approved.
- SB Haff made a motion to approve the Special Selectboard Meeting Minutes of (May 9<sup>th</sup>, 2023). It was unanimously approved.
- SB Haff made a motion to approve the Special Selectboard Meeting Minutes of May 15<sup>th</sup>, 2023 at 2pm. It was unanimously approved.
- SB Haff made a motion to approve the Special Selectboard Meeting Minutes of May 15<sup>th</sup>, 2023 at 3:30pm. It was unanimously approved.
- SB Haff made a motion to approve the Special Selectboard Meeting Minutes of May 18<sup>th</sup>, 2023. It was unanimously approved.

### **4. Selectboard Member Concerns**

There were none.

### **5. Citizen Input**

There were none.

### **6. Board of Liquor Control**

- Lucrecia Wonsor, Town Clerk, presented the Board of Liquor Control. SB Karr abstained from voting.
- Wonsor presented Baja Burrito's request for a 1<sup>st</sup> and 3<sup>rd</sup> class liquor license. SB Haff made a motion for the Town Clerk to move forward with Baja Burrito's request for a 1<sup>st</sup> and 3<sup>rd</sup> class liquor license. It was unanimously accepted.

### **7. Short Term Rental Appeal**

SB Haff presented the short-term rental appeal as the interim zoning administration. The appeal relates to an outstanding fine against a property that was transferred during the fine period. A certified letter was sent out on March 24<sup>th</sup>, 2021 and the fine began on May 20<sup>th</sup>, 2021. The fines accrued to \$9,400 dollars. The former and current title owner were present at the Meeting. They presented their appeal. The Selectboard will make a decision during Executive Session.

## **8. Resolution for Catalyst Grant Submission**

TM Hagenbarth stated the Town is applying for a 3-million-dollar grant from Catalyst for the water and road systems. SB Haff made a motion for the Town Manager to submit an application for the Catalyst Grant. It was unanimously approved.

## **9. Proposal for TIF Accounting Consulting Service**

- TM Hagenbarth spoke on the proposal for a TIF Accounting Consulting Service. TM Hagenbarth explained that the consultant would provide Town employees with training on NIMRIC and Excel at a rate of \$125/hours for 12 hours. The Selectboard reviewed the consultant's credentials.
- SB Haff made a motion for the Selectboard to allow the Town Manager to sign the Accounting Consulting Service proposal and to allow other town and regional members to attend the appointment as decided. It was unanimously approved.

## **10. Town-wide Reappraisal Proposal**

- TM Hagenbarth reported that the Town received on proposal from Vision Government Solutions for \$299,000 dollars. The State of Vermont has asked for confirmation on when the contract will be signed.
- Excluded from Vision's contract is the resort reappraisal. The Town has reached out to other contractors with resort reappraisal experience. There was potentially three interested contractors at the time of this Meeting.
- SB Haff made a motion to approve the town-wide reappraisal proposal from Vision Government Solutions. It was unanimously approved.

## **11. Golf Financials – April**

### **a. Budget Comparative Report**

TM Hagenbarth reported that there was \$1,050,000 dollars in revenue through the end of April. GMNGC was tracking slightly behind in revenue however, their expenses were under budget as well.

SB Haff made a motion to accept the Golf Financials Budget Comparative Report for April 2023. It was unanimously accepted.

### **b. Treasurers Report**

SB Haff made a motion to accept the Golf Financials Treasurers Report for April 2023. It was unanimously accepted.

### **c. Capital Budget Review**

SB Haff made a motion to table the Golf Financials Capital Budget Review. It was unanimously approved.

## **12. Town Financials – April**

### **a. Budget Comparative Report**

TM Hagenbarth reported that the balance from the Town's General Fund was \$9.145 million dollars. \$2.8 million dollars from this fund belong to Restricted Funds and \$5.7 million dollars are due to the State of Vermont.

**b. Treasurers Report**

SB Haff made a motion to table the Town Financials Treasurers Report for April 2023. It was unanimously approved.

**13. Managers' Report**

**a. Paving Project Updates**

TM Hagenbarth reported that, except for some shoulders, the paving project was complete on East Mountain Road. During the 3<sup>rd</sup> week of June, the Town will begin to see line striping.

**b. Department Updates**

- TM Hagenbarth reported that the Highway Dept. was finishing the final punch list for the Archie Baker Road Bridge. The bridge was completed and is now operational.
- TM Hagenbarth reported that the Highway Dept. is finishing up the sweeping program, regrading the roads, and will be working on the road drainage.

**14. Citizens Input – Additional**

There were none.

**15. Other Business**

There were none.

**16. Executive Session**

The Selectboard entered Executive Session at 7:34pm for legal and personnel. Fire Dept. Chief Chris LaHart was invited to attend the personnel section of the Executive Session. They exited at 8:29pm. No action was taken on personnel. SB Haff made a motion for the TM to lower the fine from the Short Term Rental appeal to \$1,500 dollars which must be paid within 10 days or it will revert back to the original fine and the additional days leading up to June 8<sup>th</sup>, 2021. It was unanimously approved.

**17. Adjourn**

The Meeting was called to adjournment at 8:31pm.