



## Selectboard Meeting Minutes Draft

January 9<sup>th</sup>, 2023

Present :        Stephen Finneron, Chairman  
                      Jim Haff  
                      Chris Karr

                      Chet Hagenbarth, Town Manager

1. Call to Order
2. Approval of the Agenda
3. Approval of Meeting Minutes
4. Selectboard Member Concerns
5. Citizen Input
6. Warn Public Hearing Notice – Tax Increment Financing Bond
  - a. Public Meeting Schedule
7. FY 2024 Annual Budget
  - a. General Fund Budget
  - b. Capital Budget
  - c. Debt Service
  - d. Tax Rate Estimate
  - e. Town of Killington Organizational Chart
8. Draft Ballot Articles
9. Manager’s Report
  - a. Covid Tests
  - b. Certificate of Highway Mileage
  - c. Driveway Permit
  - d. Fire Department Update
  - e. Staff Update
10. Citizens Input – Additional
11. Other Business
12. Executive Session (if necessary)
13. Adjourn

### 1. Call to Order

The Meeting was called to order at 6:30pm.

## **2. Approval of the Agenda**

There is nothing to report from the Board of Liquor Control. The Selectboard eliminated it from the Agenda. A motion was made to approve the Agenda as amended. It was unanimously approved.

## **3. Approval of Meeting Minutes**

- SB Haff made a motion to approve the Meeting Minutes of October 17<sup>th</sup>, 2022. It was unanimously approved.
- SB Haff made a motion to approve the Meeting Minutes of November 28<sup>th</sup>, 2022. It was unanimously approved.
- Concerning the Meeting Minutes for December 12<sup>th</sup>, 2022, SB Karr clarified that the citizen in Art. 5 (Citizen Input) was David Gouchberg. A motion was made to approve the Meeting Minutes of December 12<sup>th</sup>, 2022 as amended. It was unanimously approved.

## **4. Selectboard Member Concerns**

CH Finneron spoke with George Combs regarding the Town's signs. There are supply chain delays so when the Town knows exactly what they need to order, they should do so as soon as possible.

## **5. Citizen Input**

- Following the former Fire Department Corporation's approval for the Town to use its DBA names (Doing Business As names), Steve Finer advocated for the Town to continue to use the name "Killington Fire and Rescue" as it is well known and due to the cost of changing signage. TM Hagenbarth stated that the in-house name may change but the name used to perform public services will remain as "Killington Fire and Rescue".
- Police Chief Whit Montgomery stated there was an increase in larceny of motor vehicles. There have been 14 since October 26<sup>th</sup>, 2022. With the exception of one, all vehicles were unlocked. Montgomery requested people lock their vehicles and remove their valuables.

## **6. Warn Public Hearing Notice – Tax Increment Financing Bond**

### **a. Public Meeting Schedule**

The Selectboard warned a public hearing for January 30<sup>th</sup> at 6pm to put the TIF article on the ballot this year. SB Haff made a motion to approve the Public Hearing Notice as written. It was unanimously approved.

## **7. FY 2024 Annual Budget**

### **a. General Fund Budget**

- TM Hagenbarth reviewed revisions that were made to the General Fund Budget following last Meeting's conversation. The taxable amount on the

General Fund Budget is now \$4,642,847 dollars which includes the 5-year financing for the Town Hall.

- The Town is hiring three positions including the Finance Position (official name?), Town Planner, and Administrative Assistant. A new Police Officer will be hired for 2024 and the Town's new Fire Chief will start on January 16<sup>th</sup>, 2023.
- The Selectboard spoke about the Town's phone bill.

**b. Capital Budget**

- The Town's Capital Budget is about \$350,000 dollars lower than last year as the Town has not been able to pave a lot over the past few years.
- TM Hagenbarth stated that the TIF District will help cover reconstruction costs of the Killington Road.

**c. Debt Service**

TM Hagenbarth spoke about the 1.6-million-dollar principal for the upcoming Town Hall purchase. The Town will be revising that amount on the term of the loan and will make the adjustment for the following Meeting.

**d. Tax Rate Estimate**

The Town's FY24 tax rate is 0.5818 percent. FY23's tax rate was 0.5436 percent.

**e. Town of Killington Organizational Chart**

TM Hagenbarth presented the Town of Killington Organization Chart which included the newly hired positions.

**8. Draft Ballot Articles**

TM Hagenbarth announced the Town's Public Informational Meeting on March 6<sup>th</sup> and Town Meeting day on March 7<sup>th</sup>. TM Hagenbarth reviewed the draft ballot articles.

**9. Manager's Report**

**a. Covid Tests**

TM Hagenbarth stated the Town was offered 900 Covid-19 tests from the State of Vermont. If any residents would like some, they can pick them up at the Town Hall.

**b. Certificate of Highway Mileage**

TM Hagenbarth reviewed the Certificate of Highway Mileage which must be completed every year. There have been no additional roads or road surface area created. No roads were taken away. The Certificate remains the same as last year. SB Haff made a motion to accept the Certificate of Highway Mileage. It was unanimously approved.

**c. Driveway Permit**

TM Hagenbarth presented a Driveway Permit from Mountainside Properties on Mission Farm Road. There are no issues and the owners' have a zoning permit. No action was taken on this permit.

**d. Fire Department Update**

TM Hagenbarth announced that the Fire Department Corporation signed the Transition Agreement with the Town. The Town and the Fire Department

Corporation are meeting on January 10<sup>th</sup>, 2023 to recommend the officers and personnel who will be transferred.

**e. Staff Update**

TM Hagenbarth announced that the Rec Director started full-time last week. She was previously working part-time in November and December. The Town additionally hired two highway drivers that began this week.

**10. Citizens Input – Additional**

There was none.

**11. Other Business**

There was none.

**12. Executive Session**

The Selectboard entered Executive Session at 7:19pm for personnel and contracts. They exited at 8:17pm. No action taken.

**13. Adjourn**

The Meeting was called to adjournment at 8:18pm.

DRAFT