



## Selectboard Meeting Minutes Draft

September 11<sup>th</sup>, 2023

Present :     Stephen Finneron, Chairman  
              Jim Haff  
              Chris Karr

                  Michael Ramsey, Town Manager

1. Call to Order
2. Approval of the Agenda
3. Approval of Meeting Minutes
4. Selectboard Member Concerns
5. Open Public Comment
6. TIF Point of Contact Form Amendment and Project Update
7. Flood Repair Update
8. Driveway/ROW Permits
9. Board of Liquor Control
10. Proposed Substation Along RT. 4 (Guest Presenters: Green Mountain Power)
11. Managers' Report
12. Citizen Input
13. Other Business
14. Executive Session (if needed)
15. Adjourn

## 1. Call to Order

The Meeting was called to order at 6:30pm.

## 2. Approval of the Agenda

A motion was made to approve the Agenda as presented. The motion was unanimously approved.

## 3. Approval of Meeting Minutes

- SB Haff made a motion to approve the Special Selectboard Meeting Minutes of August 28<sup>th</sup>, 2023. It was unanimously approved.
- SB Haff made a motion to approve the Selectboard Meeting Minutes of August 28<sup>th</sup>, 2023. It was unanimously approved.

## 4. Selectboard Member Concerns

- SB Karr asked to speak about GMNGC customer service and hospitality. The Selectboard will postpone this discussion until Executive Session.
- CH Finneron stated there was a culvert on Coffeehouse Road which has heaved creating further damage. He requested the Town Road Crew review this issue.

## 5. Open Public Comment

There was none.

## 6. TIF Point of Contact Form Amendment and Project Update

The Town requested to change the primary TIF Point of Contact to TM Ramsey and the second TIF Point of Contact to Chet Hagenbarth. CH Finneron made a motion to approve moving forward with a signature on the TIF Point of Contact Form. It was unanimously approved. SB Haff made a motion for TM Ramsey to sign the TIF Point of Contact Form Amendment. It was unanimously approved.

## 7. Flood Repair Update

TM Ramsey reviewed the roadwork for East Mountain Road. He stated that the Town will not be reimbursed by FEMA unless the Town follows FEMA's approved procedures for roadwork. The Town will also be required to request bids for road work.

## 8. Driveway/ROW Permits

- SB Haff made a motion to approve the driveway permit for Mini Drive, Tax map 43, Parcel 105, Plot C. It was unanimously approved.
- SB Haff made a motion to approve the driveway permit for Mini Drive, Tax map 43, Parcel 105, Plot D. It was unanimously approved.
- SB Haff made a motion to approve the driveway permit for Trailview Drive, Tax map 42, Parcel 105, Plot E. It was unanimously approved.
- SB Haff made a motion to approve the driveway permit for Big Rock Road, Tax map 43, Parcel 105, Plot B. It was unanimously approved.

- SB Haff made a motion to approve the driveway permit for East Mountain Road, Tax map 43, Parcel 105, Plot F. It was unanimously approved.
- SB Haff made a motion to approve the driveway permit for East Mountain Road, Tax map 43, Parcel 105, Plot G. It was unanimously approved.
- SB Haff made a motion to approve the driveway permit for East Mountain Road, Tax map 43, Parcel 105, Plot H. It was unanimously approved.

#### **9. Board of Liquor Control**

There was none.

#### **10. Proposed Substation Along RT. 4 (Guest Presenters: Green Mountain Power)**

TM Ramsey stated that the presenters for Green Mountain Power were not able to attend at the last minute. TM Ramsey stated that Green Mountain Power would like to install a substation near Route 4 and the Killington Road. No action will be taken until Green Mountain Power presents.

#### **11. Managers' Report**

TM Ramsey presented his Managers' Report. Please see the attached report.

#### **12. Citizen Input**

There was none.

#### **13. Other Business**

- The Selectboard spoke on input related to driveway permits. The Selectboard has spoken before on creating a new driveway permit application and a new policy in place. After a driveway permit is approved, the Fire Department should also visit the location to give it a 911 address.
- The Sherburne Memorial Library's Fairy Tale event will be held on Sept. 16, 2023.
- The Selectboard received a request for forgiveness on a late homestead account. The Selectboard will further discuss this in Executive Session.

#### **14. Executive Session (if needed)**

The Selectboard re-entered Executive Session at 7:32pm for personnel and contracts. They exited at 8:54pm. No action was taken.

#### **15. Adjourn**

The Meeting was called to adjournment at 8:55pm.