

TOWN OF KILLINGTON PLANNING COMMISSION

Minutes from the Meeting of November 16, 2022

Public meeting held at the Public Safety Building and remotely via Zoom teleconference

PRESENT:	Jennifer Iannantuoni, Chair	START:	7:00 p.m.
	Vince Wynn*	END:	7:45 p.m.
	Ricky Bowers		
	Young Namkung*		
	Andy Salamon		
	Lisa Davis Lewis, Planning Consultant		

GUEST ATTENDEES: Jim Haff

*Participants attending via *Zoom* video conferencing

1. Open Meeting

Jennifer Iannantuoni, Chair opened the meeting at 7:00 p.m.

2. Approval of Agenda

The Chair requested a motion to approve the meeting agenda as may be amended. There being no amendments, Wynn made a motion to approve the agenda as written. Namkung seconded. Motion passed unanimously.

3. Approval of Minutes

The Chair requested a motion to approve the draft minutes from the November 2, 2022, Meeting. There being no amendments, Wynn made a motion to approve the minutes as amended and Namkung seconded. Motion passed unanimously.

4. Citizen Input

None

6. Local Hazard Mitigation Plan Presentation

Davis Lewis indicated that no comments have been received. Commissioner Salamon indicated that he reviewed the document and had some questions /comments. Davis Lewis addressed his questions and he indicated he was satisfied with the document as written. The Chair requested a motion to forward the document to the Selectboard to review the document and if acceptable forward it to the State (acting on behalf of FEMA) to approve the document pending approval. Bowers made the motion, Wynn seconded it. All in favor. Davis Lewis will request the Selectboard place the item on the agenda for its November 28, 2022 meeting.

7. Updates and Reports

- **TIF** -Haff provided an update that the Developer Agreement was signed and that VEPC will review the phased filing at its meeting on December 15, 2022, with the goal of holding a bond vote in March 2023. There is a meeting on December 14,

2022, with representatives from various state agencies to discuss funding for the municipal water project.

- **Town Hall** – The Selectboard announced their intention to purchase the building that houses the post office as a location for a new town hall. The rent paid by the post office is significant and will help to offset the purchase price.
- **TA Grant** – Vtrans approved the request to make Steffani Bourque of RRPC the Municipal Project Manager (MDM). Ms. Bourque will schedule a kickoff meeting but not until January as it makes sense to wait until the new Recreation Director has started.
- **Zoning Bylaw Update** – Davis Lewis discussed this with Ed Bove who agreed that it made sense to hold off on further amendments until after the town plan has been updated. Regarding the proposed amendments that are before the Selectboard, Haff reported that several attended the hearing on the Short-Term Rental amendments so the Selectboard decided to continue the hearing until its November 28, 2022 meeting.
- **Town Plan** – Davis Lewis stated that an updated Town Plan needs to be readopted by October 2023. To meet this deadline, a final draft needs to be ready by July 2023. Davis Lewis and Ed Bove will meet after Thanksgiving to prepare a work plan / project schedule so that this deadline can be met.
- **VOREC Grant** – Davis Lewis indicated that the town still has not received the final grant agreement from the State. Work on the trail is complete.
- **Municipal Planning Grant** – Davis Lewis has prepared a draft grant application and received comments from Commissioner Wynn. The budget for the project will be in the range of \$35,000. The grant application will request the maximum grant award of \$26,400. The balance of funds will come from the Planning Commission reserve fund. Commission members agreed that this was an appropriate use of the fund. The Selectboard signed the municipal resolution at its November 14, 2022 meetings. Letters of support have been received from the Recreation Commission, Active Seniors and Rutland Regional Planning Commission.

8. **Other Business** - None

9. **Commissioner's Concerns** – Haff informed the PC that he in his capacity as Zoning Administrator and Health Inspector conducted a site inspection of the Happy Bear Motel. He was accompanied by Josh Maxham, Assistant State Fire Marshal. Of the 16 rooms, 12 rooms are occupied by people that receive vouchers from the state. He was pleased that all but one tenant provided access to their rooms and the property manager agreed to correct any violations immediately.

10. **Executive Session** - None

11. **Next Meeting** – December 7, 2022 @ 7:00 PM at the Public Safety Meeting and remotely. The Planning Commission will not hold a second meeting in December.

12. **Adjourn** – Wynn made the motion to adjourn the meeting at 7:45 pm. Bowers seconded.

All in favor.

Respectfully submitted,

Lisa Davis Lewis
Planning Consultant