

## TOWN OF KILLINGTON PLANNING COMMISSION

### Minutes from the Meeting of October 5, 2022

Public meeting held at the Public Safety Building and remotely via Zoom teleconference

**PRESENT:** Jennifer Iannantuoni, Chair  
Vince Wynn\* (joined at 7:12pm)  
Ricky Bowers  
Young Namkung  
Lisa Davis Lewis, Planning Consultant

**START:** 7:02 p.m.  
**END:** 8:02 p.m.

**GUEST ATTENDEES:** Curt Peterson\*  
Ed Bove

\*Participants attending via *Zoom* video conferencing

**1. Open Meeting**

Jennifer Iannantuoni, Chair opened the meeting at 7:02 p.m.

**2. Approval of Agenda**

The Chair requested a motion to approve the meeting agenda as may be amended. There being no amendments, Namkung made a motion to approve the Agenda as written. Bowers seconded. Motion passed unanimously.

**3. Approval of Minutes**

The Chair requested a motion to approve the draft minutes from the September 21, 2022, Meeting. The Chair asked if there were any changes or comments on the minutes. Lisa Davis Lewis requested that the minutes be revised to reflect an error in the September 7, 2022 Minutes. On Page 5, Paragraph 3, 2<sup>nd</sup> Sentence, it states: "Jim stated that the Town attorney didn't realize that the Town **does** have bona fide subdivision regulations until recently. . ." The sentence should read as follows: "Jim stated that the Town attorney didn't realize that the Town **does not** have bona fide subdivision regulations until recently". Namkung made a motion to approve the minutes as amended and Bowers seconded. Motion passed unanimously.

**4. Citizen Input**

None.

**5. Budget**

Lisa Davis Lewis reviewed the 2024 budget with the Planning Commission. She reminded the Commission that the 2024 budget runs from July 1, 2023 through June 30, 2024. This budget is a combined Planning and Zoning Commission / Department budget. The primary changes to the budget were the addition of an administrative assistant and funds for the planning consultant. The budget provides \$30,000 for an administrative assistant but likely, this will be a shared position with the Town Manager so the actual cost to the Planning Department will be less. The funds for the Planning Consultant are a placeholder in the event the Commission wants to retain Lisa Davis to work on special projects. Daryl

Arminius resigned his position as town planner. Lisa Davis Lewis will serve as the interim planner until a new town planner can be hired. The goal is to have a town planner on board prior to the start of the 2024 fiscal year. The line item for legal fees was eliminated from the Commission's budget and moved to the Planning /Zoning department. There was a discussion as to whether the town could have a legal reserve fund since it's difficult to determine actual legal expenses. Everyone thought this was a good idea, but it is unclear as to how this would get handled within the budget. The Chair asked about the special projects line item and Lisa Davis Lewis explained that it was moved to the reserve fund. Wynn indicated that he would like to see this fund used for the study on the feasibility of burying power lines along Killington Road. The Chair indicated that she would like to see an accounting of the fund. Davis Lewis said she would make this request to the Town Manager. The Commission members decided to hold off acting on the budget until they saw an accounting of the reserve fund. The Commission also stated that they should be given adequate time to review the budget.

## 6. Updates and Reports

- **Subdivision Regulations** – The Commission continued their discussion on subdivision regulations. Ed Bove offered to send regulations from other communities within Rutland County. The Chair indicated that the Commission would continue its discussion at its meeting on November 16, 2022.
- **Zoning Bylaw Update** – Davis Lewis indicated that the Selectboard warned a public hearing for October 18, 2022 to discuss the revisions to the bylaw that address Short Term rentals. They will also continue the hearing on the proposed changes to dimensional and parking standards and the proposed changes to signage and lighting. Davis Lewis reminded the Commission that the proposed amendments are effective as soon as the Selectboard warns the hearing and remain in effect unless the Selectboard fails to adopt them within 150 days. Lisa Davis Lewis and Ed Bove indicated that they will begin work on one additional round of changes which will address density for affordable housing as well as some minor changes. The Chair suggested that they revisit some of the definitions including medical so that they are clearer.
- **Town Plan** – Ed Bove indicated that the town plan needs to be readopted by October 2023 and that to meet this deadline, we must warn a hearing and have a final draft ready by July 2023. To meet this deadline, we need to start working on plan by December/January. The Chair asked about the energy plan and indicated that Amanda has suggested that we have a presentation from the RRPC on a standalone energy plan versus an energy section within the Plan. Ed Bove stated that he does not really see any benefit to an energy plan and that a well written energy section within the town plan can accomplish the same goals. Ed offered to send some energy sections from other communities to the PC for their review.
- **VOREC Grant** – Davis Lewis indicated that the town finally received the grant agreement. Davis Lewis will meet with the Recreation Director to discuss handing off the management of the grant since Sarah is leaving her position at the end of October.
- **TA Grant** – Davis Lewis will pick this up now that Daryl has left.
- **Hazard Mitigation Plan** – Davis Lewis indicated that the Planning Committee held

its final meeting on September 22, 2022. A public meeting on the final draft is scheduled for October 19, 2022, with the goal of submitting a final draft to the state by the end of November 2022.

- **Municipal Planning Grant** – The Chair indicated support for applying for a grant to prepare an updated Recreation Plan as the current plan was prepared in 2005. Ed Bove suggested it might be a good year to apply as he is only aware of one other community in the County that is applying for the grant. Davis Lewis asked if any members of the Commission would be interested in working on this grant application. Wynn volunteered. The Chair indicated that she would ask her husband who is the Chair of the Recreation Commission if a member of that commission would assist in preparing the grant application.

7. **Other Business** - None

8. **Commissioner's Concerns** - None

9. **Executive Session** - None

10. **Next Meeting** - October 19, 2022 @ 7:00 PM.

11. **Adjourn** – Namkung made the motion to adjourn the meeting at 8:02 pm. Bowers seconded. All in favor.

Respectfully submitted,

Lisa Davis Lewis  
Planning Consultant