

Town Manager Report
September 11, 2023, Regular Selectboard Meeting

The pace is picking up now that I'm getting my feet underneath me. The notes below certainly won't cover play by play, but should give a general idea of what's happening around the manager's office:

Killington Forward Initiative:

- The town is anticipating an obligation notice for the \$18,394,000 **USDA** Loan to arrive the week of September 11th. The board should expect to see finalizing documents at our next regular meeting.
- The **amended act 250 permit** for the wellhouse entrance, underground power to the wellhouse, the addition of a third well, and construction of 1,400 ft of water main along RT 4 was submitted to the Natural Resources board. Comments were received shortly after and responded to appropriately. The town is awaiting a response to our revisions of the letter.
- To cover existing preconstruction expenditures of TIF (in the amount of \$1.6 Million), the town has begun drawing off the \$8.4 Million line of credit from Mascoma.
- Step 1 and 2 of the forgivable **SRF Loan** (in the amount of \$666,000) will be available for reimbursement in 4-8 weeks.
- Dufresne Group held a 60% Design completion meeting with the town for **Contract 4** (Water Line along East Mountain Road and Killington Road to Ravine Rd). Minutes from this meeting are included in the board packets.
- *Reminder: Tree cutting for the Phase 1 Water is scheduled to begin in October of 2023. Construction at the base of Killington Road to Anthony Way will begin in the Spring of 2024.*

New Town Hall:

- The architect has submitted drawings for the first floor, and we are awaiting 2nd floor designs.
- Jim Haff and I met with Efficiency Vermont & GMP to discuss energy incentives for the new town hall and elsewhere. Following the meeting, I met with an electrician, who verified that the existing lights are outdated, and upgrade incentives are sunsetting by the end of the year. We are awaiting final designs before moving forward.
- A Municipal Energy Resilience Program application was submitted to modernize the energy reducing capacity of the building. More on the program can be found here: [Municipal Energy Resilience Program | Buildings and General Services \(vermont.gov\)](#)

General Government Operations:

- The town has candidates who have been offered the vacant finance director and planner position. The Chief of Police also has a promising candidate to fill a vacant patrol position.
- Department heads held their first meeting to strategically plan for September activities around town. Future meetings will be held the first week of each month.
- The police Chief and I met for the first time to talk about the department. Along with other things, I was impressed with their strategic plan that clearly defines the mission and vision of the department. Sometime in September I plan to perform a ride along with Killington Police.
- The attorney has suggested edits for the Vision Revaluation Contract, and we are waiting for Vision's response.

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FEMA:

- The town met with FEMA representatives to perform onsite inspections. FEMA was very impressed with the work and documentation that has been performed by the town thus far and hopes to award reimbursement funds by this fall.
- The Spartan Race is scheduled for September 16-17. Police and Fire will be onsite during the event, jersey barriers have been ordered as a temporary replacement for guardrails, and East Mountain Road will be open to bus traffic only.
- Solicitation for bids has begun to repair East Mountain Road. Nicole Kesselring is leading the design and advising the town as needed. A pre-bid meeting is currently scheduled for September 13th, and bids will be due September 20th. We are all mindful of how tight this schedule is and will know more about how much work can be done to the road before winter, following the feedback at the pre-bid meeting.

Appeals:

- I have received two concerns regarding late homestead filing penalties. Neither have submitted letters to the board requesting forgiveness.

Meeting(s) Outside Regular Workhours & Worth Noting

- Regular Selectboard Meeting
- Killington Active Seniors Picnic
- KPAA Board of Directors Meeting
- Staff Birthday Celebration
- PFAS Meeting with State Officials
- Rutland Regional Emergency Management Committee
- Catalyst Award Ceremony
- Mission Farm Music Festival