

Town Manager Report  
September 25, 2023, Regular Selectboard Meeting

This week has been admin heavy and full of meetings during regular working hours. I won't belabor over all the details of putting together welcome packets for new employees, filling out Risk Assessment Questionnaires for loan approval, creating new calendars to track "out of office" time for employees, or creating new departments in NMERC to allocate bills for the Town Hall on Rt. 4, so please refer to the highlights below for a more condensed/interesting version of town operations:

**Killington Forward Initiative:**

- The town received an obligation notice for the \$18,394,000 **USDA** Loan, and the documents are included in your packet.
- *(Repeat, no update)* The **amended act 250 permit** for the wellhouse entrance, underground power to the wellhouse, the addition of a third well, ~~and construction of 1,400 ft of water main along RT 4~~ was submitted to the Natural Resources board. Comments were received shortly after and responded to appropriately. The town is awaiting a response to our revisions of the letter.
- Stephanie Clark is back from maternity leave and has reassumed the role of project lead. Outside of the regular Monday ACT 250/permitting meetings, she and I meet regularly on Wednesdays.
- Steps 1 and 2 of the forgivable **SRF Loan** (in the amount of \$666,000) have been approved and the loan agreement has been sent to you electronically for review. This money is being allocated towards water projects inside TIF.
- Staff held a financial meeting with Stephane Clark and Dufresne Group to discuss accounting and auditing municipal water projects currently underway. Big takeaways:
  - Water Projects Contracts 1-4 Estimated cost = \$32,412,300
  - Water Projects Contracts 1-4 Estimated Forgiveness from Grants and Subsidies = \$16,932,900
- The Original Taxable Value (OTV) form that freezes property value inside the TIF district has been submitted to the state. They have given us a "first glance looks good" approval, but a formal one should be coming soon.
- *Reminder: Tree cutting for the Phase 1 Water is scheduled to begin in October of 2023. Construction at the base of Killington Road to Anthony Way will begin in the Spring of 2024.*
- Announcement for a ribbon cutting is forthcoming.

**New Town Hall:**

- Staff is reviewing the drawing for the second floor and I'm awaiting feedback.
- A Municipal Energy Resilience Program application has been approved for the building. We have a new intern from UVM that will lead the efforts on this project.
- Power has been turned over into the town's name, and the alarm system is active.
- In summary, the goal is to be moved into the building this Spring/Summer.

Town Manager  
Tel: 802-422-3241, x2  
Fax: 802-855-5241



2706 River Road  
P.O. Box 429  
Killington, VT 05751  
killingtontown.com

**General Government Operations:**

- Town hall on River Road has been organized to accommodate the new planner and finance director, the old printers have been picked up, and new computers have been ordered.
- I toured the golf course maintenance facility and listened to staff concerns. There do appear to be issues with the building that we can discuss more in open session.
- The light that faces the Killington Sign on RT 4 heading East has been repaired.
- The revaluation contract has been forwarded to vision and under review by their legal team.
- The Speed Studies that were performed by the town's former planner were revisited, and electronic copies are available in my office. I will present them to the board at this meeting.
- Engineering and Permitting to repair the large culvert on Bear Mountain Road has been completed and approved. A new account has been created in our accounting software to track the costs.
- To handle the data coming out of the police body cams, Chief Montgomery needs a storage system. This information is included in your packets and the Chief will be present at our meeting on Monday to explain this in further detail.

**FEMA:**

- The public works director met with FEMA representatives to perform a second onsite inspection, and Nicole Kesselring has begun scoping for side roads along East Mountain.
- Bids for East Mountain Road repairs were received at 4:30 PM on 9/19/2023. The only bid received was from Craig Mosher and is under review by Nicole K.
- East Mountain Road has been reopened for thru traffic, but travelers should be mindful of upcoming construction that could cause significant delays.
- I toured the area along East Mountain Road with the PW Foreman and Director to assess the damage that still exists and strategize repairs.

**Meeting(s) Outside Regular Workhours**

- Volunteer at Whoopie Pie Festival
- Planning Commission Meeting
- Selectboard Meeting