

TOWN OF KILLINGTON
JOINT PLANNING COMMISSION & DEVELOPMENT REVIEW BOARD
Meeting of September 2, 2020

PRESENT: Planning Commission: Chris Karr*, Acting Chair; Jennifer Conley;
Jennifer Iannantuoni*; Young Namkung*; Vince Wynn*

Development Review Board: Ken Wonsor, Chair; Vito Rasenas*, Vice Chair;
Roger Rivera*; Ron Riquier*; Merisa Sherman*; Jon Wysocki*

Preston Bristow, Town Planner & Zoning Administrator
Lucrecia Wonsor, Recording Secretary

GUESTS: Jim Barlow, Esq*; Mark Dinges* Andrew Gieda*; Jim Haff;
Chet Hagenbarth, Town Manager; David McComb *

*via *Zoom* TeleConferencing

1. WELCOME

Preston Bristow, TP/ZA suggested the Planning Commission vote to appoint Vince Wynn as Acting Chair for this meeting only in order to open the meeting and conduct tonight's business.

Conley moved to appoint Vince Wynn Acting Chair. Karr seconded. Vince Wynn lost audio and was unable to accept the nomination as Acting Chair.

Conley moved to appoint Chris Karr as Acting Chair. Iannantuoni seconded. There being no objections, Chris Karr appointed as Acting Chair.

Chris Karr, Acting Chair opened the meeting at 6:35pm

2. RECOGNIZE SERVICE OF DAVID ROSENBLUM AND WALTER LINNEMAYR

Bristow advised that due to the recent COVID outbreak, both David Rosenblum and Walter Linnemayr declined the invitation to attend in person and were also uncomfortable using *Zoom*. He, therefore, presented both of them with their plaques in appreciation for their years of service on the Planning Commission and valuable contribution to the Town.

Karr expressed his thanks to David Rosenblum for his contributions to the Town and the Sherburne Fire District #1. It is unfortunate that his moving out of Town has caused him to have to relinquish his roles on the Planning Commission and SFD#1 Prudential Committee.

Not to diminish the service of any other individuals, Karr noted that Walter Linnemayr brought a wealth of history and knowledge and a unique viewpoint to the Planning Commission which he personally will greatly miss.

3. ORGANIZATIONAL MEETING – Tabled to next meeting.

4. APPROVAL OF THE AGENDA

Conley moved to approve the Agenda as may be amended. Iannantuoni seconded. There being to changes, vote on Agenda as presented. All in Favor.

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5. APPROVAL OF MINUTES

Iannantuoni moved to approve the Minutes of June 10, 2020 as may be amended. Conley seconded. There being no amendments, vote on minutes as written. All in Favor.

6. CITIZEN INPUT – None.

7. “EFFECTIVE PLANNING AND ZONING” PRESENTATION

Town Attorney, Jim Barlow, provided a detailed PowerPoint presentation outlining the roles and responsibilities of the Development Review Board, the working relationship between the DRB, Planning Commission and Selectboard, the process for running hearings and reaching decisions and how to manage conflicts of interest, ex parte communication and bias.

8. NOMINATION OF ADMINISTRATIVE OFFICER TO THREE-YEAR TERM

Bristow advised that on June 1st, his employment changed from Interim Town Planner and Acting Zoning Administrator to full time Town Planner. In order to comply with State Statute 24 V.S.A. § 4448 he asked the Commission formally request the Selectboard appoint him as Zoning Administrator for a 3 year term. To that end, he provided the Commission with a draft resolution recommending to the Selectboard that he be appointed as Administrative Officer for their consideration and action.

Conley moved to adopt the Resolution requesting the Selectboard appoint Preston Bristow as Administrative Office for a term of three years effective June 1, 2020 until appointments are made following Town Meeting in 2023. Namkung seconded. All in Favor.

9. RECOMMEND NEW TOWN CENTER DESIGNATION TO SELECTBOARD

Bristow advised that the Town is applying for a Municipal Grant and a Bicycle/Pedestrian Grant, both of which are due September 30, 2020. In the last couple of grant cycles, the Town has lost out due to the fact it does not have a designated Town Center. The ability to leverage grant funds is important to accomplishing Town improvement projects, such as the Killington Road Walkway, bus pull-offs, bike lanes, etc. without placing the burden on Town property tax revenue. Prior to the development of the Killington Road, the River Road area was considered to be, and operated as, the Town Center. That has changed over the years and since most the Town’s commercial activity is located along the Killington Road, the Town is looking at designating the area along the Killington Road from West Park Road to Mountain View Drive as the New Town Center. To start this process and planning, Bristow drafted a resolution for the Commission’s consideration.

Conley moved to adopt the Resolution that the Planning Commission recommends to the Selectboard that it state the Town’s intention to seek New Town Center Designation, and directs the Planning Commission to develop a master planning schedule and program to meet the required implementation actions to apply for New Town Center Designation. Wynn seconded. All in Favor.

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10. COMMISSION'S CONCERNS – None.

11. OTHER BUSINESS – None.

12. NEXT MEETING

The next Planning Commission meeting is scheduled for October 7, 2020 at 6:30 p.m. at the Sherburne Memorial Library.

Conley moved to adjourn the Planning Commission meeting at 8:30 p.m. Wynn seconded. All in Favor.

Respectfully submitted,

Lucrecia Wonsor
Recording Secretary

NOTE: These minutes have not been approved by the Planning Commission and are, therefore, subject to change.