



Request for Proposals FY'2025 Winter Sand

Date of Issue: July 5, 2024
Deadline July 18, 2024, 3 PM

1. Introduction

The Town of Killington requests proposals for supply/delivery of winter sand for Town Highway and other maintenance activities.

2. Specifications

- A. The Town is requesting bids for two options on the supply of a minimum of 3200 cubic yards (CY) of screened winter sand for the 2024-25 winter season:
 - 1) Delivered to the Town Garage on 2981 River Road. Initial delivery will be 3200 CY by no later than September 30, 2024, and subsequent deliveries as needed, with a minimum delivery of 500 CY.
 - 2) Sand only, with Town picking up at supply location.
- B. Sand shall meet the following specification: Winter road sand – 1/2" square sieve; 95-100% passing.
- C. All deliveries shall be made to the Town of Killington Town Garage facility under the supervision and request of the Town Road Foreman, (802-422-3241, Ext. 7) or his designee.
- D. Terms and conditions may be further defined in a formal contract.
- E. Contractors will submit an all-inclusive, fixed price bid, including sub-contractor costs, if applicable.
- F. Contract period for prices shall end April 1, 2025.

3. General Information for Bidders

- A. Selection of the contractor will not be based on the lowest price alone and the Town of Killington reserves the right at its sole discretion to reject any and all bids, wholly or in part, to waive any informalities or any irregularities therein, to accept any bid even though it may not be the lowest bid, to call for rebids, to negotiate with any bidder, and to make an award which in its sole and absolute judgement will best serve the Town's interest.
- B. Town personnel will evaluate each proposal and make a recommendation to the Selectboard for selection of a contractor and potential bid award.

4. Pricing

- A. Proposals will clearly state and explain all costs associated with the services to be provided as defined in Section 2, Scope of Work. The Town will not make advance, incremental or partial payments. All work/deliveries must be satisfactorily completed before being invoiced.
- B. There is no expressed or implied obligation on the part of the Town to reimburse bidders for any expenses incurred in preparing or presenting proposals in response to this request.

3. Response Format

- A. Bids should be submitted electronically to the following email address: publicworks@killingtontown.com. Bids will also be accepted by mail or in person at the address below. Bids should reference "FY25 Winter Sand Bid" in the email subject line or on the envelope if submitted by mail or in-person.
- B. Respondents are required to use the enclosed Bid Proposal Form to submit their proposal. The completed form and any attachments should be scanned to PDF format and sent as a single attachment to the email address above. Failure to use the enclosed form shall be deemed as non-responsive and shall invalidate any submittal. Additional materials which clarify and/or supplement the response form may be attached to the Bid Proposal Form.
- C. Any bid may be withdrawn in writing prior to the scheduled time for the opening of bids. Any bids received after the time and date specified shall not be considered. Bidders shall bid to specifications and any exceptions must be noted. A bidder submitting a bid thereby certifies that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same work, and that the bidder is competing solely on his/her behalf without connection with or obligation to any undisclosed person or firm.
- D. Submit a Certificate of Insurance, within one (1) week of being selected, that names the Town as Certificate Holder and will include at least a \$1,000,000 limit for each occurrence of general liability; excess/umbrella liability, and professional liability; and a single combined limit of at least \$1,000,000 for automobile liability and workers compensation.
- E. **Bids are due no later than 3:00 p.m. on Thursday, July 18, 2024.** Late submissions will not be accepted.

Contact for questions:

Abbie Sherman, publicworks@killingtontown.com, 802-712-4243 (cell)
Public Works Director
Town of Killington
2981 River Road
Killington, VT 05751

FY'2025 Winter Sand Bid Proposal Form

Bid Option	Quantity – Description	Cost per Cubic Yard	Total Cost
A. Sand Delivered	3200 cubic yards – 1/2" sand	\$	\$
B. Sand Only	3200 cubic yards – 1/2" sand	\$	\$
Location of Bidder's sand supply:			

All prices above shall be valid for 30 days and for the duration of the contract period. All prices shall include all labor and material costs, and any discounts offered. All fuel surcharges, delivery charges and miscellaneous charges that are not part of the terms and conditions of this solicitation or contract will not be paid and only hold up payment if they are added to a submitted invoice.

Company: _____

Authorized Representative: _____

Address: _____

Phone: _____

Email: _____

Signature: _____ **Date:** _____