



**SELECTBOARD  
Special Meeting Minutes  
Wednesday, June 29, 2016**

**PRESENT:** Chris Bianchi  
Ken Lee

**ALSO PRESENT:** Debby Schwartz, Town of Killington (the “Town”) Manager (the “Manager”);  
Chet Hagenbarth, Highway and Facilities Director (the “Director”)

**PUBLIC PRESENT:** Steve Finer; Jim Haff; Polly Lynn (The Mountain Times); Vito Rasenas;  
Roger Rivera; Andy Salamon

**AGENDA:**

1. Call to Order
2. Approval of the Agenda
3. Review and approval of operating note in the amount of \$900,000
4. Approve expenditure of funds for fire station site investigation
5. Adjourn

**1. CALL TO ORDER**

Mr. Bianchi called the meeting to order at 9:00 a.m.

**2. AGENDA**

On a motion made by Mr. Lee and seconded, the Agenda was unanimously APPROVED.

**3. REVIEW AND APPROVAL OF OPERATING NOTE IN THE AMOUNT OF \$900,000**

Motion by Mr. Lee to approve the Operating Note in the amount of \$900,000 and seconded; discussion.

The Manager extended thanks to staff who was helpful in putting the documentation together for the note application. Based on conversations with the bank, it is the Town’s intention to repay the note immediately after receipt of the 1<sup>st</sup> quarter taxes in August. Mr. Bianchi explained that because the Town is taking out this note within the Fiscal Year, which ends on June 30<sup>th</sup>, it is an Operating Note versus a Tax Anticipation Note. However, the reason for the note is no different as in past years.

There being no further discussion, vote on motion to approve the Operating Note in the amount of \$900,000 was unanimously APPROVED.

**4. APPROVE EXPENDITURE OF FUNDS FOR FIRE STATION SITE INVESTIGATION**

The Manager provided some brief background information on this project noting that the various sites that were identified were then prioritized for further investigation.

The Director explained that a few months ago, there was a request made for \$1,800 to do a building layout on one of the sites. At that time, one of the sites that had been initially identified was dismissed due to potential access issues. In a subsequent meeting with VTrans, the Director was assured that this site will work with regard to access and safety. Because this site involves potentially two lots, the Director would like to do a survey to see how much of the land is useable, identify the expansion capabilities, and to determine the orientation for the fire trucks. In order to do a wetlands survey, topo and conceptual layout, the Director is requesting approval of a not-to-exceed expenditure in the amount of \$3,000 instead of the \$1,800 originally anticipated. He added that the Fire Department would be contributing \$1,500 of the expenditure with the remainder coming from the Town.

Mr. Salamon advised that the Committee looked at two different footprints for the new Fire House and suggested that a conceptual layout be done for both noting that the Williamstown model was the one preferred by the Committee. Mr. Salamon also raised questions regarding signalization at the proposed site entrance and at the Killington Road/Route 4 intersection. The Director responded that if there is any type of traffic signalization, it will be determined by VTrans and they will design it and will provide partial funding.

There being no further discussion, a motion made by Mr. Lee and seconded to approve the expenditure of not to exceed \$3,000 for the Fire Station Site Investigation was unanimously APPROVED.

**5. ADJOURN**

On a motion made by Ken Lee, the meeting was adjourned at 9:10 a.m.