



**SELECTBOARD  
Meeting Minutes  
Tuesday, June 7, 2016**

**PRESENT:** Patty McGrath, Chairwoman  
Chris Bianchi  
Ken Lee

**ALSO PRESENT:** Debby Schwartz, Town of Killington (the “Town”) Manager (the “Manager”); Amy Morrison, Events & Marketing Coordinator (the “Coordinator”); Whit Montgomery, Killington Chief of Police (the “Chief”)

**PUBLIC PRESENT:** Curt Peterson (Vermont Standard), Tucker Zinc, Jon Hough, Andy Salamon, Jordan Spear, Jim Haff, Lola Duffort (Rutland Herald), Vito Rasenas

**AGENDA:**

1. Call to Order
2. Approval of the Agenda
3. Approval of Meeting Minutes of May 17, 2016
4. Selectboard Member Concerns
5. Citizen Input
6. Financial Updates
7. Town of Killington Slogan
8. IT/Telephone Proposals
9. Manager’s Report
10. Board of Liquor Control
11. Executive Session (if necessary)
12. Adjourn

**1. CALLED TO ORDER**

The Chairwoman called the meeting to order at 7:30 p.m.

**2. AGENDA**

On a motion made by Mr. Lee and seconded, the Agenda was unanimously APPROVED.

**3. APPROVAL OF THE BOARD MEETING MINUTES OF MAY 17**

Mr. Bianchi requested that “the Director” be added to Chet Hagenbarth’s name in the “Also Present” section. He also noted that all references to “Town Clerk” should be changed to “Treasurer” as that was the position Ms. Wonsor was representing at the meeting. He also noted that the line in the Manager’s Report that reads “She also noted it could not be a tax anticipation note as it is within the current fiscal year” should be changed to read “She also noted it cannot be a tax anticipation note as it is not within the current fiscal year.”

A motion made by Mr. Lee to approve the Minutes from May 17 as amended was unanimously APPROVED.

**4. SELECTBOARD MEMBER CONCERNS**

None.

**5. CITIZEN INPUT**

Mr. Zinc and Mr. Hough approached the Board to express interest in building a skateboard park in Killington. Mr. Zinc noted that he would like to coordinate the effort with the Town’s Parks and Recreation Department.

The Chairwoman asked about the location of the park and the anticipated size. Mr. Zinc responded that he would like it to be on Killington Road where it would get considerable traffic, or on River Road near the current recreation facilities. He noted that the park would be between 10,000 and 20,000-square-feet and that the recently constructed skateboard park in Burlington measures 40,000-square-feet.

The Chairwoman clarified that those organizing the efforts are looking for an area owned by the municipality. Mr. Zinc confirmed and noted that the group would be willing to help fundraise to cover the cost. Mr. Zinc also noted that he had reached out to Kim Peters, the Town’s Parks and Recreation Director, but had not heard back. The Manager said she would follow up with Mrs. Peters.

Mr. Bianchi suggested that Mr. Zinc approach the Parks and Recreation Commission and get on the agenda for their next meeting as they oversee and drive recreation-related activities and projects.

**6. FINANCIAL UPDATES**

The Manager provided an update on FEMA and the Stage Road progress payments and the Ravine Road reimbursement and appeal.

The Manager noted that the Stage Road decision is still pending with FEMA and that the balance due to the Town is just over \$19,000. She said that the Ravine Road appeal was submitted last week and included bridgework that was recommended by VTRANS, as well as errors and omissions in the amounts of approximately \$425,000 and \$37,100, respectively.

The Manager has made contact with Senator Leahy's office and noted that they will be assisting the Town with the appeal. They also offered to contact Senator Sanders' office and Representative Welch's office for assistance as well. The Manager noted that Vermont Emergency Management has 60 days to review the appeal before they are required to forward it on to FEMA for their review and consideration.

The Chairwoman clarified that the Town did receive a letter that it was approved for almost \$200,000 for the Ravine Road project, but that it should reconcile the difference in amounts due between FEMA, FEMA Vermont, and Vermont Emergency Management. The Manager noted that it is prudent to have the money reconciled first before requesting payment.

The Manager met with the Vermont Municipal Bond Bank at the end of May to discuss the best practices to manage the Town's debt. The Manager noted that the Vermont Municipal Bond Bank was also meeting that night to discuss which bonds in their pool warrant refinancing under their present value savings criteria. The Manager will know by the next Selectboard meeting if any of the Town's bonds would be refinanced and what those savings might entail.

The Manager discussed the cash shortfall and that she had submitted loan information that the bank would need to consider a loan or a tax anticipation note, depending on when it is filed. The Manager is going to review the most recent cash flow figures with the Treasurer and take the appropriate next steps. She noted that she will update the Board at the June 21 meeting.

## **7. TOWN OF KILLINGTON SLOGAN**

The Manager reviewed the current slogan: "Heart of the Green Mountains," noting that the slogan seems more sedentary than what Killington is and desires to be.

The Coordinator presented options for a new slogan, which will be included on the welcome signs that are being refaced this summer.

New slogan options include:

"Discover More"

"Something for Everyone"

“Discover the Heart of the Green Mountains”  
“Elevate your Experience”  
“Your Adventure Starts Here”

The Coordinator noted that she was seeking Select Board approval to survey the community for their feedback regarding the new slogan.

Mr. Salamon asked if the sign at the bottom of Killington Road where the letters are would be updated, noting the older style of the lettering. He also suggested an electronic scrolling sign. The Coordinator replied that electronic signs are not permitted due to zoning regulations, but that she would research other lettering alternatives.

The Chairwoman asked how the information would be presented to the community. The Coordinator noted that it would be sent out using the Town’s e-news letter, the KPAA’s e-news letter, as well as a possible collaboration with the Mountain Times, which would be at no cost to the Town. She noted that she would leave the survey open for two weeks to give residents enough time to comment, and that she could start it this week.

A motion made by the Chairwoman to authorize the Coordinator to send the new town slogan survey was unanimously APPROVED.

The Coordinator also provided a Cooler in the Mountains summer concert series update, noting that this was the first time a full-lineup had been published before Memorial Day. This year’s series will feature eight weeks of free music and the headliner is Robert Randolph & the Family Band. Long Trail, Casella, and Farrell Distributing have signed on again as sponsors.

Mr. Bianchi asked if she had any updates on the Stage Race results. The Coordinator said she would have economic impact numbers by the next meeting.

## **8. IT/TELEPHONE PROPOSAL**

The Manager noted that she had begun reviewing the current IT and telephone systems as part of the Town strategic operating plan’s goal to provide dependable and reliable municipal services. She noted that the computers are between 7-9 years old and the telephone system is between 10-15 years old. She said that not a day goes by that someone’s not impeded or inconvenienced in some way by the current equipment.

The Manager has solicited proposals from the current provider as well as others on state contracts, and is looking to improve the systems within the confines of the budget.

The Chairwoman asked if the funds would come out of the capital budget for equipment or elsewhere. The Manager noted there were several factors including timing and cost that would affect where the funds would come from, but that she wants to understand what options are out there and what is possible first. She added that she will update the Board again in a few weeks.

## **9. MANAGER'S REPORT**

The Chief reported that there was a successful restoration in a recent larceny thanks to the help and knowledge of locals and social media. He also noted that the Department participated in a recent click-it or ticket campaign and that the Department will receive some grant money as a result that it will use to fund future equipment. The Chief also said that there has been a number of complaints about bears and gunshots at nighttime and reminded residents to keep their garbage well-contained.

The Manager shared a recent compliment shared with her by several parents regarding the demeanor of the lifeguards and how polite they are when interacting with the public and children. The Manager noted that Kim Peters, Parks and Recreation Director has trained the lifeguards in life saving and the Manager believes that Mrs. Peters is teaching them important life skills as well.

The Manager reviewed an AOT Town Highways Structures Grant agreement the Town received that provides \$175,000 to update Bridge #8 on River Road. Combined with the Town's painting efforts, the bridge life is expected to be extended 40 years as a result of the upgrades.

The Manager also noted that, while working toward the strategic operating plan's goal of fiscal strength and low municipal taxes, a new tax collection policy will be presented at an upcoming meeting. She is also researching and tracking expenses that hit at various times of the year and the anticipated increase in Blue Cross & Blue Shield premiums.

The Chairwoman asked about how the change in BCBS would affect the budget and if the Town would use the budgeted numbers. Mr. Bianchi noted that the budget has already been voted on so any deficit would be made up in the next year's budget.

The Manager presented the warrant to collect taxes, noting that it was for the current year. She added that another one would be presented in July for the upcoming year.

A motion made by Mr. Lee to authorize the warrant to collect taxes was unanimously APPROVED.

The Manager also presented the annual ATV policy that required Select board member signatures.

A motion made by Mr. Bianchi to renew the existing ATV policy was unanimously APPROVED.

The Manager reviewed concerns expressed by residents at the May 17 meeting regarding the no trespassing signs recently at Glazebrook. She noted that the Planning Commission had sent a letter to Glazebrook and their property owners' board has met to discuss the letter but that she has no further updates.

The Manager noted that there were three zoning violations issued recently and that there has been response to one. She said the Zoning Administrator will follow-up on the remaining two when he returns from vacation.

The Manager noted that the Long Trail Century Ride is taking place June 25 and is a benefit for Vermont Adaptive Ski and Sports. The event brings over 600 cyclists that travel three separate routes. The Coordinator said that the event will not impact any municipal roads and that the event coordinators work with the state police and sheriff on traffic control for Routes 4 and 100.

**10. BOARD OF LIQUOR CONTROL**

The Manager reviewed a renewal for Back Country Café and a new application and outside consumption permit for the Fire Truck Brewery at Casey's Caboose.

A motion made by Mr. Lee to authorize the Town Clerk to sign the renewal for Back Country Café was APPROVED.

The Chairwoman recused.

A motion made by Mr. Lee to authorize the Town Clerk to approve the new application and outside consumption permit for the Fire Truck Brewery was APPROVED.

The Chairwoman recused.

**11. EXECUTIVE SESSION**

None.

**12. ADJOURN**

DRAFT- 6/9/16

On a motion made by Mr. Lee, the meeting was adjourned at 8:23 p.m.