



**SELECTBOARD
Meeting Minutes
Tuesday, July 5, 2016**

PRESENT: Patty McGrath, Chairwoman
Chris Bianchi
Ken Lee

ALSO PRESENT: Debby Schwartz, Town of Killington (the “Town”) Manager (the “Manager”); Whit Montgomery, Killington Chief of Police (the “ Police Chief”); Chet Hagenbarth, Highway and Facilities Director (the “Director”)

PUBLIC PRESENT: Curt Peterson (Vermont Standard), Theodore Schulze

- AGENDA:**
1. Call to Order
 2. Approval of the Agenda
 3. Approval of Meeting Minutes of June 7, June 21, and June 29, 2016
 4. Selectboard Member Concerns
 5. Citizen Input
 6. Set 2016-17 Municipal Tax Rate
 7. Financial Updates
 8. Golf Course Liquor License
 9. Town of Killington Slogan Survey Results
 10. Crosswalk Signalization
 11. Manager’s Report
 12. Board of Liquor Control
 13. Executive Session (if necessary)
 14. Adjourn

1. CALLED TO ORDER

The Chairwoman called the meeting to order at 7:30 p.m.

2. AGENDA

On a motion made by Mr. Lee and seconded, the Agenda was APPROVED.

3. APPROVAL OF THE BOARD MEETING MINUTES OF JUNE 7, JUNE 21 AND JUNE 29

Mr. Lee noted that the Minutes of June 21 should read that the approval of the minutes was tabled, not approved. The Manager said that the change was made, but that she must have copied a previous draft.

A motion made by Mr. Lee to approve the Minutes of June 7, 21 and 29 was unanimously APPROVED, with the previously referenced June 21 amendment.

4. SELECTBOARD MEMBER CONCERNS

None.

5. CITIZEN INPUT

Mr. Schulze approached the Board requesting to install a gate on a road owned by the Town that leads to his recently-acquired property on Booth Road. Mr. Schulze explained that the maps he was given show the property being in nearby Bridgewater, but the road leads to Killington.

Mr. Bianchi asked if there were any other camps or residences beyond Mr. Schulze's property. Mr. Schulze replied there was not.

The Director confirmed that the class four road leading to Mr. Schulze's home is a town road and that there is a deeded right-of-way. The Director also made the Board aware that according to AOT maps, Booth Road in its entirety is located in Killington, rather than Bridgewater as Mr. Schulze's maps show.

The Chairwoman asked the Director if, from a Highway Department standpoint, the Town would allow him to gate the road even if no one lives beyond him. The Director responded that there were rules and procedures in place to make the road private that would allow Mr. Schulze to install the gate. The Director noted this might take some time, as they need to determine where the actual town lines are. The Director also noted that the Town may have been spending \$10,000 a year maintaining roads not in Killington.

Mr. Schulze added that he was going to get everything surveyed at the end of July and put the entire property on a new deed.

6. SET 2016-17 MUNICIPAL TAX RATE

The Chairwoman presented the municipal tax rate for the 2016-17 year as \$0.3333, noting it was slightly higher than anticipated.

Mr. Lee noted that the difference between the non-residential and residential rate seems like it keeps going down.

A motion made by Mr. Lee to approve the 2016-17 municipal tax rate was unanimously APPROVED.

7. FINANCIAL UPDATES

The Manager advised the Board that the operating note was funded for \$900,000 at an interest rate of 1.4%. She reported the remaining operating balance for July was just under \$66,000, as well as tax delinquencies, which of the \$395,554 outstanding, \$373,100 are for 2015 alone.

The Chairwoman asked if the Town's inability to collect taxes affects the payment to the state that has already been made. Mr. Bianchi noted that the payment must be made regardless of what is collected for taxes. The Manager noted the short timeframe between when the May tax payments are due and when the state payment is made.

Mr. Lee asked if it made sense to transition to three tax payments. The Chairwoman noted there is a six-week gap before the first payment is collected once taxes are paid in December. She added that the Town is constantly behind and that three payments would get the Town ahead so a tax anticipation note is no longer needed. Mr. Bianchi responded that unless the Town builds up a couple months of operating expenses, it will always need a tax anticipation note, and that the discussion should continue in January because the tax payment schedule has already been set for this year.

The Manager updated the Board on the Vermont Municipal Bond Bank refinancings, noting that they are still verifying cash flow, rebate savings and more, and said that she will have more information regarding the anticipated savings at the next meeting.

8. GOLF COURSE LIQUOR LICENSE

Mr. Lee noted that there is only one individual currently on the liquor license for Green Mountain National Golf Course and that two are needed. Mr. Lee added that GMNGC General Manager David Soucy has agreed to be the second signature on the license.

A motion made by Mr. Lee to name David Soucy as an authorized signer on the Green Mountain National Golf Course liquor license was unanimously APPROVED.

Mr. Lee also said that the Golf Committee is one member short following Leo Davin's passing, and nominated Chad Aston to fill the vacancy. Mr. Bianchi noted his concern making an appointment without it being warned on the agenda. He suggested putting it on the agenda for the next meeting and putting a note out that there is an open appointment on the committee.

9. TOWN OF KILLINGTON SLOGAN SURVEY RESPONSE

The Manager shared that 106 responses were received from the survey asking residents opinions regarding changing the Town slogan. She noted that more than 70 percent of those who responded voted to keep the current "Heart of the Green Mountains" slogan.

10. CROSSWALK SIGNALIZATION

The Manager reviewed a request for an authorization of change order for the Killington Road walkway extension project. She noted that there are sufficient funds in the restricted fund if the changes are not covered by the federal grant, and that the project will remain under budget.

The Director explained that the traffic light at the intersection of Killington and West Hill Road will no longer be able to be changed to flashing and that he is concerned about the morning peak traffic headed to the resort during the busy season. He noted that the loop detectors are on after 10 a.m. and that it requires the light to go red every so often, even if no one is waiting on West Hill Road. He also noted that one loop detector is inoperable, making the whole system inoperable. He explained that the solution to maximize the amount of green light time on Killington Road is a motion-detecting camera.

The Director added that AOT is researching as to whether the updates will fall into the scope of the project, which is 80 percent grant-funded, noting there is some cushion given other savings as well.

Mr. Bianchi asked if an engineer design had been completed to tell what the timing for the light should be and when it should run. The Director replied that he would like to take the last traffic study and turn it into a signal plan. Mr. Bianchi encouraged the Director to look into seeing if a traffic study and signal plan can be included in the grant.

A motion made by the Chairwoman to approve the change order for the Killington Road sidewalk project was unanimously APPROVED.

11. MANAGER'S REPORT

The Manager began her report by recognizing Assistant Town Treasurer and Bookkeeper, Mona Hickory, for the accuracy of her year-end accounts payables projections. She also thanked all who planned, participated and attended the Town's Fourth of July celebration.

The Chairwoman also commended those who helped organize the event.

The Manager announced that with assistance from Amy Morrison and Dave Soucy, she has initiated opportunities to meet with community members one-on-one through a "Killington Connects" series, which will include walks of Green Mountain National Golf Course and coffee at the Clubhouse.

She also shared that the 2,000 special venue tickets for the World Cup November 26-27 were sold out by noon the day they went on sale. She reported that in an effort to make the event a world-class experience for all attendees, the Town is organizing a tabletop exercise including all of the agencies that are involved in the event to confirm lines of communication and to be fully prepared for any incident that might take place during the event.

The Manager reviewed and recommended adoption of the 2016 Local Emergency Operating Plan.

A motion made by Mr. Bianchi to approve the Local Emergency Operating Plan was unanimously APPROVED.

The Manager presented the Board with two warrants to collect taxes. One was the same as what was presented to the Board at the last meeting, but had dates referenced, and the other was for the forthcoming fiscal year.

A motion made by Mr. Bianchi to authorize the Manager to collect taxes was unanimously APPROVED.

12. BOARD OF LIQUOR CONTROL

None.

13. EXECUTIVE SESSION

None.

14. ADJOURN

On a motion made by Mr. Bianchi, the meeting was adjourned at 8:20 p.m.