



SELECTBOARD
Meeting Minutes
Tuesday, August 2, 2016

PRESENT : Patty McGrath
Chris Bianchi
Ken Lee

ALSO

PRESENT: Debby Schwartz, Town of Killington (the “Town”) Manager (the “Manager”);

PUBLIC

PRESENT: Curt Peterson (Vermont Standard), Vito Rasenas, Anna Molalley, Korrine Rodrigue (Rutland County State Senate), Robert Salmeri (Moguls), George Brant, Nicole Levesque, Jim Haff

- AGENDA:**
1. Call to Order
 2. Approval of Agenda
 3. Approval of Meeting Minutes of July 19, 2016
 4. Selectboard Member Concerns
 5. Citizen Input
 6. 2016-17 Strategic Operating Plan Update
 7. June 2016 Financial Reports & Year-end Close-out
 8. Financial Updates
 - Vermont Municipal Bond Bank - Refinancing determinations
 - Outstanding Debt Review
 9. Lister’s Errors & Omissions
 10. Manager’s Report
 11. Board of Liquor Control
 12. Executive Session, if necessary
 13. Adjourn

1. CALLED TO ORDER

The Chairwoman called the meeting to order at 7:30 p.m.

2. AGENDA

On a motion made by Mr. Lee, the Agenda was unanimously APPROVED.

3. APPROVAL OF MEETING MINUTES OF JULY 19, 2016

A motion made by Mr. Lee to approve the Minutes of July 19th, 2016 was unanimously APPROVED.

4. SELECTBOARD MEMBER CONCERNS

None.

5. CITIZENS INPUT

Mr. Brant had questions regarding updated delinquent tax collection policy. Messrs. Salmeri, Haff, Rasenas and Ms. Levesque also joined in on the discussion. The Selectboard clarified the new policy.

Mr. Salmeri had a question regarding the lights poles on the access road. He also asked about other details such as the cobblestones and paving. The Selectboard clarified the details of the project.

Mr. Haff raised additional concerns regarding the new tax policy. He also stated his concerns regarding the money lent to the Golf Course.

Mr. Rasenas brought up a concern that “if we don’t at least impute some sort of interest on the money that’s sitting in that bank account, we are not clearly stating the profitability of the golf course.”

Mr. Brant raised another concern regarding the sidewalk and the crosswalks on West Hill Road; specifically that the traffic light should be on in the morning. The Selectboard explained that the crosswalk will have a new photo detection system that will solve the loop problem.

Ms. Mollaley asked if the bump on the bridge on River Road could be repatched. She also pointed out two very big holes near the library on the bike route and asked if those could be patched. The Selectboard stated that the bridge will be refurbished this fall.

Korrine Rodrigue introduced herself, stated that she is running for Rutland County State Senate, and explained her priorities for that office.

6. 2016 -17 STRATEGIC OPERATING PLAN UPDATE

The Selectboard stated that the 2016-17 operating plan is still in draft form. One of the Manager's proposed updates is increased investment in affordable housing to help meet the Goal #3, Increase Tourism and Year-Round Employment.

The Manager stated that some of the new items under Goal #1, Fiscal Strength and Low Municipal Taxes would be to adopt the Green Mountain National Golf Course 2015 audit, initiate the Town audit, adopt a records retentions policy, and to consider a three-payment policy for the next fiscal year. Some items that were carried over from last year's plan include monthly budget review, setting the municipal tax rate, applying for grants, golf course sustainability planning, and review and update long term capital plan. The Manager noted that refinancing applicable bonds to secure interest savings, and adopting a new tax sale policy had already been accomplished in this new fiscal year.

Goal #2 is Dependable and Efficient Municipal Services. Some additions for 2016-17 would be to complete a master plan to guide future locations and investment in town facilities. Other additions include updating zoning bylaws site plan review to improve economic and artistic vitality of the Killington Road and continue implementation of Complete Streets policy to improve pedestrian and vehicular safety including buses, providing KPD support to Killington Elementary School via the National Association of School Resource Officers training, identify actions to support village development, and provide accessible update public information via distribution of the minutes.

Goal #3 is to Increase Tourism and Year-Round Employment. Some of the proposed actions include review of golf, marketing, and recreation events to determine future planning and budgeting; the Recreation Department's adoption of a ten year facilities and program plan; adoption and deployment of a Complete Streets policy; support grant applications to leverage federal and state funds; provide infrastructure and amenities to make the Town a four-season destination; build Killington's brand as a four-season destination; and leverage regional assets as well as partner with surrounding towns and business to market the area.

Goal #4 is Strong Education and Cultural Institutions. Some of the new proposed actions include community investment, economic diversification, and identify affordable housing options. The Library intends to and leverage their assets to fuel community passion for reading and learning, expand Killington's access to information and build partnerships that make a difference and foster an organization of culture and innovation.

The Manager reported that the timeline for action will be added once the actions are finalized.

7. JUNE 2016 FINANCIAL REPORTS AND YEAR-END CLOSE-OUT

The Manager reviewed the summary financial reports, noting that on the revenue side, the Town received over \$200k in state aid for highways which was 164% over budget. Recreation came in 155% over budget. She added that the Town ended the year 1% over budget from non-property tax revenues.

Mr. Bianchi made a motion to accept the Manager's report. (NOTE: Extensive discussion before and after the motion interrupted the voting process which will take place at the August 16, 2016 Selectboard meeting.)

8. FINANCIAL UPDATES

Vermont Municipal Bond Bank - Refinancing determinations:

The Manager reported that two of the current outstanding bond issues were successfully refinanced. One is for the Library with the principal amount of \$135,000 at an annual interest rate of 1.36%. The savings allocation resulting from the refinancing is \$2,411.06 which will be received incrementally through the remainder of the loan life. The original savings allocation will not be affected and will be received at the conclusion of the loan. The Golf Course bond in the amount of \$90,000 at an annual interest rate of 1.36% that was refinanced resulted in a savings allocation of \$1,607.37 which will be paid in three installments before the note is paid off.

Outstanding Debt Review:

The Manager stated that she and a couple of other staff member would be meeting with Peoples Bank before the next Selectboard meeting to review all outstanding debt and to see if there are any other refinancing opportunities to lower interest rates.

9. LISTERS ERRORS & OMISSIONS

The Selectboard discussed two matters regarding adjustments to current tax bills:

The first item was a veteran who had not received his veteran's exemption. The Listers recommended that he receive the exemption under Errors & Omissions. The Manager reported that the cost to the Town would be \$133.32 in municipal taxes and \$649.08 in state education taxes for a total of \$782.40.

A motion by Mr. Bianchi to approve the veteran's exemption, was unanimously APPROVED.

The second item was the Listers' request that the Selectboard approve three changes to the 2016 as billed Grand List under Errors & Omissions. The three items were Inergy Propane LLC which was acquired by Suburban Propane LP and a matter of double billing; US Bancorp received a personal property tax bill with an incorrect assessment; and Marlin Leasing returned their personal property form with an incorrect dollar amount because the columns were reversed, and were requesting a correction.

A motion by Mr. Bianchi to approve the changes to the 2016 As Billed Grand List was unanimously APPROVED.

10. MANAGERS REPORT

The Manager brought up an issue of a taxpayer not filing their homestead declaration on time. The taxpayer requested that the Selectboard lower the resulting penalty to a "fair amount." The Manager proposed that a decision be postponed to see if there were any other late filers.

The Manager reported that there will be a groundbreaking Friday, August 5 at 10:30 for the new mountain biking trails, and suggested that attendees bring bug spray and wear muck boots.

The Manager added that beyond the trees that have been cleared, no further work will be done on the mountain bike trails parking lot for another two-three weeks, following the NEPA wildlife review, to ensure the project does not impede on any wildlife or plants.

The Manager recognized the contributions from community towards the new mountain bike trails project. Contributors include the Killington Mountain Bike Club, which will be doing brush cleaning; Enman-Kesselring Consulting Engineers, who donated the water study at a \$1,500 value; and Mosher Excavating who has discounted their excavation work at a value of approximately \$6,000.

The Manager also reported that Recreation Director, Kim Peters, will be hosting a second lifeguard class if she has enough sign-ups; that the Local Emergency Operation Plan adopted by the Selectboard on July 5 has been approved by the State; and that Whit Montgomery, KFD Police Chief, participated in Vigilant Guard, the state-wide emergency exercise.

The Manager reported that the crosswalk on the access road will be painted the first or second week of August; that the existing pavement arrows will be painted at the conclusion of the project; and that the repaving project timing is late August.

The Manager stated that the Town completed all of the Windows 10 updates while it was still free, and that she is still working on receiving IT and telephone upgrade proposals.

11. BOARD OF LIQUOR CONTROL

None

12. EXECUTIVE SESSION, IF NECESSARY

On motion by Mr. Bianchi to go into executive session for personnel matters was unanimously APPROVED.

13. ADJOURN

The Meeting was adjourned at 10:20 p.m.