

KILLINGTON PARKS AND RECREATION COMMISSION

Monday, September 8, 2014 Meeting Minutes

At Community Conference Room at Town Hall



PRESENT: Betsey Bianchi, Chair
Chris Clarke, Vice Chair (by phone)
Leo Davin
Steve Nisimblat
Mike Young

ALSO PRESENT: Kristin Hagenbarth, Killington Parks and Recreation Director

PUBLIC PRESENT: None

1. Meeting Called to Order

The chair called the meeting to order at 7:05 p.m.

2. Approval of the Minutes

The August 11, 2014 meeting minutes were reviewed and minor corrections were made. On a motion made by Leo Davin and seconded by Mike Young, the August 11, 2014 meeting minutes as amended were unanimously **APPROVED**.

3. Guests

No guests attended the meeting.

4. Public Correspondence

Tapestry and the Rutland Middle School thanked the Town of Killington for allowing them to incorporate the Killington Pool into their summer programs.

5. Recreation Director's Report

The Recreation Director gave the following updates:

- a. **Year to Date Budget Overview:** Although the Rek and Trek camp did not cover its salary expenses and the pool house refrigerator and soccer balls had to be unexpectedly replaced this year, the overall Recreation budget still is under budget because the Recreation Director position was unfilled for a few months.
- b. **Final Report from Summer Programs:** Except for low attendance in some camps, the summer programs and staffing went very well.
- c. **Summer Program Participation Compared to Previous Years:** Participation in the summer programs was significantly less than in previous years. The Recreation Director will survey this year's participants (and, when applicable, participants from previous years) requesting feedback and suggestions for next year. She also already is working with the Summer SOAK Coordinator and will do more local marketing at hotels and the ski resort for the next year's summer programs. The Recreation Director also will work with Bobby Peterson and

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Marcia Jeffery to incorporate the youth golf camps into the Killington Rec website to facilitate signups.

- d. **End of the Summer Party:** Party scheduled for the last Splash Theater unfortunately was rained out.
- e. **End of Summer Closing of Facilities:** The pool closed on August 24st but fortunately there was enough coverage to reopen for Labor Day weekend. Most of the facilities will be closed in September but the bathrooms in the pool house will stay open until youth soccer practices are over. Kristin also will request that the tennis nets stay up through the end of October.
- f. **Not Offering Splash Theater Next Year:** For various reasons, if outdoor movies are offered next summer, they will be held at the Library instead of at the pool.
- g. **Fall Brochure:** Each Commission member was given a copy of the fall brochure. Changes were made to the fall soccer practice start date and practice days after the brochure was distributed.
- h. **Back to School Dance:** The Recreation Director will hang up posters and provide flyers for the 4-6 graders to take home about the dance scheduled for 7-9pm on September 26. Chaperones are needed so please let the Recreation Director know if you are available to chaperone.

6. Old Business

The Commission discussed the following:

- a. **Recreation Facilities Capital Planning:** The Recreation Director will arrange to have Chet Hagenbarth attend a future Commission meeting to continue discussions on facilities capital planning.
- b. **Johnson Recreation Playground Replacement:** The Recreation Director has not yet heard back about her grant request to Ben and Jerry's for playground funding. She also plans to apply for a grant from the Newman Foundation to help fund the playground replacement. There is a cost for Natural Playground to come on site to provide a project plan and a detailed quote so hopefully grants will be able to fund some of the planning work.
- c. **Updated Facilities Signage:** The Recreation Director will check with the Town Manager on the status of the quote to replace the Johnson Recreation main sign and incorporate the "Home of the Killington Mountain School Athletes" into this sign.
- d. **Facilities Rental Form and Process:** Unfortunately the more extensive version of the form is the version the town has been advised to use. Setting usage fees for groups of more than 20 people will be discussed at the October Rec Commission meeting.
- e. **Review Facilities Descriptions on KillingtonTown and KillingtonRec Websites:** Due to time constraints this topic will be deferred to a future Commission meeting.
- f. **AED for the Pool House:** Purchasing an Automated External Defibrillator (AED) for the pool house will be part of the 2015 budget. If approved, an AED with both pediatric and adult accessories will be purchased in the spring. CPR training now includes AED training so Lifeguards already will be trained on using an AED.

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7. New Business

The Recreation Director and Commission reviewed the following:

- a. **Review Behavior Policy:** The current Behavior Policy was reviewed and found to be reasonable. To insure consistency, the Recreation Director plans to do specific training on the Behavior Policy with the camp counselors before the summer camps start. The Commission also suggested incorporating a discipline disclaimer into the website. In addition the Commission suggested creating and posting Participant's Rights similar to the Parents/Athletes Rights at the Killington Mountain School.
- b. **Review Recent Website Updates:** Unfortunately, the town's credit card processing is not compatible with the KillingtonRec site. However, the credit card processing through the Recreation website is being significantly reduced by switching to the government portal.
- c. **Commissioner's Updates or Questions:**
 - a. If possible, Steve Nisimblat suggested doing a quick presentation about the Killington Recreation at the Killington Elementary School Program Presentation Night. Kristin Hagenbarth will contact Loren Pepe about presenting.
 - b. Mike Young reported that attendance at the weekly senior lunches is increasing. If needed the Commission agreed to fundraise to provide additional funds needed to support the increased attendance.
 - c. Mike Young reported that both senior picnics this summer were successful events. The Fire Department donated food and participants brought a potluck dish to share.

8. Next Meeting

Due to Columbus Day holiday, the next meeting will be held on Monday, October 20, 2014 at 7 pm at the Killington Town Hall. Agenda items to include:

1. Call to Order
2. Approval of Prior Meeting Minutes
3. Public Input
4. Correspondence
5. Recreation Director's Report
6. Old Business
7. New Business
8. Next Meeting Date
9. Adjourn

On motion made by Steve Nisimblat and seconded by Leo Davin, the meeting was adjourned at 8:35 p.m.

Minutes were respectfully submitted by Betsey Bianchi and are subject to changes and approval by the Parks and Recreation Commission.